

How to Create an SDR (Supplier Deviation Request)

Log into the URL below:

<https://suppliercollaboration.gepower.com/scp/endeavor/disclaimer.do>

All SDR's must start at a PO Level. You can only create a deviation on an OPEN PO.
To create a Supplier Deviation Request (SDR), Select
PURCHASE ORDERS on the left side of the SCP Homepage.
Then Select SEARCH ORDERS

GE Transportation
Supplier Collaboration Portal

User: 501783535

Home Profile SDRs

Message of the Day

- Welcome to SCP
- Requires Adobe Reader 9.3.3 for Barcode Label & PO Printing
- Please click [HERE](#) for GE TRANSPORTATION SUPPLIER QUALITY GUIDELINES
- Need Help or have a Question? Please contact ebusiness.helpdesk@ge.com

Status	Count
Open	2

Purchase Order Summary	
Awaiting Closure	9155
New Orders	35199
Overdue Acceptance New	32933
Rejected Orders	873
Revised Orders	14131

Demand Summary	
Items without Commitment	8285

Shipment Summary	
In Process ASNs	407582

My Account | Add Content |

Enter the PO number you would like to create the deviation for and select SEARCH.

GE Transportation Supplier Collaboration Portal

User: 501783535

Search Orders

Default Search Folder: Default

PO Number: 465534004

Item Number: []

Status: []

Buyer Name: []

Buyer Code: []

Printable:

PO Type: []

Need By Date Start: []

Promised Date Start: []

Supplier Name: []

Supplier Code: []

Supplier Overdue Action:

GE PO Line Status: []

Need By Date End: []

Promised Date End: []

Business Unit: []

Reference Blanket: []

Open SDR:

Download As: []

Clear Search

Upload: [] Browse Import

Search Results

No actions are available

Results Folder: Default/Results

Once the po information populates in the lower section of the screen. Click in the box in front of the Line(s) you would like to create the deviation for.

GE Transportation Supplier Collaboration Portal

User: 501783535

Search Orders

Default Search Folder: Default

PO Number: 465534004

Item Number: []

Status: []

Buyer Name: []

Buyer Code: []

Printable:

PO Type: []

Need By Date Start: []

Promised Date Start: []

Supplier Name: []

Supplier Code: []

Supplier Overdue Action:

GE PO Line Status: []

Need By Date End: []

Promised Date End: []

Business Unit: []

Reference Blanket: []

Open SDR:

Download As: []

Clear Search

Upload: [] Browse Import

Search Results

Choose an action...

	Promised Date	Line Quantity	PO Number	PO Release Number	Line Number	PO Shipment Number	Line Quantity	Promised Date	PO Type	Item Number	Shipped Quantity	Printable Quantity	Need By Date	GE PO Line Status	Status	S
<input checked="" type="checkbox"/>	02/27/2012	15.0	465534004	0	1	1	15.0	02/27/2012	STANDARD	84B515287H1	0	3.0	01/13/2012	Open	Accepted S	
<input type="checkbox"/>	02/13/2012	25.0	465534004	0	1	2	25.0	02/13/2012	STANDARD	040515207H1	0	29.0	01/13/2012	Open	Accepted S	
<input type="checkbox"/>	03/05/2012	21.0	465534004	0	1	3	21.0	03/05/2012	STANDARD	84B515287H1	0	21.0	02/01/2012	Open	Accepted S	

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From the Choose an Action dropdown box,
select CREATE SUPPLIER DEVIATION REQUEST and select GO

GE Transportation
Supplier Collaboration Portal

User: 501783535

- Home
- Notes
- Administration
- Demand
- Purchase Orders
 - Search Orders
 - Search Headers
- Packages
- Shipments
- Data Upload & Management
- Supplier Part Information
- Engineering Quality
- Documentation
- Reports
- GE Tools
- Logout

Search Orders

Default

Search Folder: Default

PO Number: 45534004
Item Number:
Status:
Buyer Name:
Buyer Code:
Printable:

PO Type:
Need By Date Start:
Promised Date Start:
Supplier Name:
Supplier Code:
Supplier Overdue Action:

GE PO Line Status:
Need By Date End:
Promised Date End:
Business Unit:
Reference Blanket:
Open SDR:

Download As:
Clear Search
Upload:
Browse Import

Search Results

Choose an action... **GO**

Choose an action...	PO Number	PO Release Number	Line Number	PO Shipment Number	Line Quantity	Promised Date	PO Type	Item Number	Shipped Quantity	Printable	Need By Date	GE PO Line Status	Status	Stor Loc
Accept	45534004	0	1	1	15.0	02/27/2012	STANDARD	848515287H1	0	3.0	01/13/2012	Open	Accepted	SWH
Add to Shipment	45534004	0	1	2	35.0	02/13/2012	STANDARD	848515287H1	0	29.0	01/13/2012	Open	Accepted	SWH
Create Invoice	45534004	0	1	3	21.0	03/05/2012	STANDARD	848515287H1	0	21.0	02/01/2012	Open	Accepted	SWH

The screen will refresh and you will now be at the SDR Request screen.
You must complete the information highlighted in yellow. The white fields are optional.
To select the buyer, type in the Buyer's Last Name, their name will auto-populate.
Enter the defective quantity (Please Note, The quantity cannot be larger than the quantity listed on the PO).
Select ADD DEVIATION. The Deviation Details box will appear.

Supplier Deviation Request

DRAFT

Save Email Route Export Change Role Supplier Go Quick Search SCR Number

Header Information

SDR Number: Creation Date: Business Unit: GE Transportation Systems

Supplier Information

Supplier Name: Supplier Site: Contact Name: Cochran, Jennifer (2150484) Location: MCKEAN

Buyer Name (highlighted in yellow)

Engineer:
Phone Number:
Fax Number:
Email:
Partman SWE:
Last Routed To:

Part Information

Part Item #: Part Item Rev: Part Item Description: Material Spec #: Material Rev: Heat Properties #: Product Line:

Other Information

Unit Number: Project/Customer Name: Shop Order #: Model List Item: Sub Tier Supplier Name: Sub Tier Supplier Email: Related SCR:

PO Information

PO Number	PO Release Number	PO Line	PO Shipment Number	PO Quantity	Defective Quantity	Open Quantity
122345482		2			5	

Attachments

Date	Name	Description

Deviation Detail

No	Quantity	Status	Last Updated	Disposition
				Accept Reject Rework Repair

Save Change Status: Submit

Complete the information highlighted in yellow.

- Select the Deviation Quantity
- Provide a thorough description of the Original Requirements for the part in the Requirements Information box
- Provide a thorough description of the Deviation on the part in the Deviation Information box
 - Enter the Drawing Zone where the deviation occurs.

The cells in white are optional but additional information will help the Engineers and SQEs process the Deviation efficiently.

GE Transportation Supplier Collaboration Portal

User: 210068450

Deviation Details DRAFT

Save Cancel Change Status Submit

Deviation Information

Deviation Qty Deviation Category Cause Code

Commodity

Recommend Drawing Change

Has other material been shipped with this non-conformance without an approved deviation? If so, how many? And on which POs?

Requirement Information

Requirements Description

GE Balloon # (provide if available)

Drawing Zone

Sub-Component of Assembly

Detailed Part # Rev Part Id

Part Serial Numbers

Serial Number Type Upload Serial No Upload

Serial Number	Disposition	Add

Delete Assign Disposition Add to Description

Deviation Information

Deviation Description

Material Substitution

From Spec	Rev	To Spec	Rev

At any time you may save your deviation so you can comeback and complete the request at a later date by selecting SAVE.

Once you have completed all necessary fields and are ready to send your deviation request through to GE Transportation, select INITIATED from the Change Status dropdown box and select SUBMIT.

A notification of the Deviation Request will now go to the Buyer you noted earlier in the process.

GE Transportation Supplier Collaboration Portal

User: 501945165

Deviation Details DRAFT

Save Cancel Change Status Submit

Deviation Information

Deviation Qty Deviation Category Cause Code

Commodity

Recommend Drawing Change

Has other material been shipped with this non-conformance without an approved deviation? If so, how many? And on which POs?

Requirement Information

Requirements Description

GE Balloon # (provide if available)

Drawing Zone

Sub-Component of Assembly

Detailed Part # Rev Part Id

Part Serial Numbers

Serial Number Type Upload Serial No Upload

Serial Number	Disposition	Add
MK1129102		
MK1129128		

Delete Assign Disposition Add to Description

Deviation Information

Deviation Description

Material Substitution

From Spec	Rev	To Spec	Rev

If you would like to review the Deviation you've submitted or need to complete a Deviation you saved previously, select ENGINEERING QUALITY on the left side of the screen, then select SEARCH DEVIATION.
When the screen refreshes, Enter the SDR Number you would like to review and Select Search
If you do not remember the SDR Number, you can also search by PO for a list of the Deviations against the PO Number.

The screenshot displays the GE Transportation Supplier Collaboration Portal interface. The top header includes the GE logo, the text "GE Transportation Supplier Collaboration Portal", and the user ID "User: 210060450".

On the left side, there is a navigation menu with the following items: Home, Notes, Demand, Purchase Orders, Packages, Shipments, Supplier Part Information, Engineering Quality (highlighted with a red box), Search Deviation (highlighted with a red box), Documentation, Reports, GE Tools, and Logout.

The main content area is titled "Search Deviation Requests". It features a search form with the following fields and controls:

- Choose a Saved Search... (dropdown menu)
- Search Folder: Default (dropdown menu)
- SDR Number (text input field, highlighted with a red box)
- Part/Item Number (text input field)
- Status (text input field)
- PO Number (text input field, highlighted with a yellow box)
- Detail Creation Date Start (calendar icon)
- Detail Creation Date End (calendar icon)
- Deviation Category (text input field)
- Cause Code (text input field)
- Business Unit (dropdown menu)
- Supplier Name (text input field)
- Location (text input field)
- Contact Name (text input field)
- SQE (text input field)
- Engineer (text input field)
- Buyer Name (text input field)
- Additional Info Required (checkbox)
- Additional Info From (text input field)
- Additional Info Type (text input field)

At the bottom right of the search form, there are buttons for "Download As:", "Clear", and "Search" (highlighted with a red box).

Below the search form is a "Search Results" section with the text "No actions are available" and a "Go" button. The Results Folder is set to "Default".

The SDR will populate in the lower portion of the screen in the Search Results section. Click on the SDR Number under the Search Results section.

Search Deviation Requests

Choose a Saved Search: [Dropdown] Search Folder: Default

SDR Number: S-1301
 PO Number: [Text]
 Deviation Category: [Text]
 Supplier Name: [Text]
 SQE: [Text]
 Additional Info Required:

Part/Item Number: [Text]
 Detail Creation Date Start: [Text]
 Cause Code: [Text]
 Location: [Text]
 Engineer: [Text]
 Additional Info From: [Text]

Status: [Text]
 Detail Creation Date End: [Text]
 Business Unit: [Text]
 Contact Name: [Text]
 Buyer Name: [Text]
 Additional Info Type: [Text]

Download As: [Dropdown] Clear Search

Search Results Result: 1 of 1

Choose an action: [Dropdown] Go Results Folder: Default

SDR Number	Dev. Detail#	Part/Item Number	Detail Quantity	Status	Supplier Name	SQE	Buyer Name	Engineer	Detail Creation Date
S-1301	1	N100P13016	200.0	Initiated	The Smith Company	Velumkany, Sarvesh	Ancheta, Leonardo	Xu, Steven	12/22/2011

This will open the SDR for your review. If you have been sent an email asking you to supply additional information for the SDR, please make sure you click the LOCK FOR EDIT option prior to adding the information. If you notice that the cells are not active or Yellow, this will indicate that you have not locked the request and will not be able to enter any information. You do not need to lock the request if you are just reviewing the information.

Supplier Deviation Request INITIATED **Lock for Edit**

Save Email Route Export Change Role: Buyer Go Quick Search: SDR Number

Header Information

SDR Number: S-103 Creation Date: 07/07/2011

Business Unit: GE Transportation Systems

Buyer Name: [Text] Engineer: [Text]

Primary SQE: [Text]

Last Routed To: [Text]

Supplier Information

Supplier Name: [Text] Supplier Site: [Text]

Contact Name: [Text] Location: [Text]

Phone Number: [Text] Fax Number: [Text]

Email: [Text]

Part Information

PartItem #: [Text] PartItem Rev: [Text] PartItem Description: [Text]

Material Spec #: [Text] Material Rev: [Text] HeatProperties #: [Text] ProductLine: [Text]

Other Information Additional Fields

To Review the Deviation Details, scroll to the bottom of the deviation and click on the No. for the detail you would like to review.

GE Transportation Supplier Collaboration Portal User: 210068450

PO Information

PO Number	PO Release Number	PO Line	PO Shipment Number	PO Quantity	Defective Quantity	> Open Quantity
197591600		1	5	200	100	

Attachments

Date	Name	Description

Deviation Detail

No	Quantity	Status	Last Updated	Disposition			
				Accept	Reject	Rework	Repair
1	100	INITIATED	07-Jul-11 04:47 PM - Monshaugen, Ilark	0	0	0	0

Awaiting submit to "INITIAL REVIEW" from Buyer
 Mispainted green
 ▲ Disposition Description

Save Change Status... Submit

The Deviations Details screen will appear for your review.

Deviation Details INITIATED

Save Cancel Change Status... Submit

Deviation Information

Deviation Qty: 250
 Deviation Category: Material Substitution
 Commodity: Indirect
 Cause Code:
 Recommend Drawing Change
 Has other material been shipped with this non-conformance without an approved deviation?
 If so, how many? And on which POs?

Part Serial Numbers

Serial Number Type: Upload Serial No
 Upload

Serial Number	Disposition

 Add
 Delete Assign Disposition Add to Description

Requirement Information

Requirements Description: 22-Dec-11 10:31 AM - Joe Buyer- Part is to be painted Green

GE Balloon # (provide if available):
 Drawing Zone: 1
 Sub-Component of Assembly
 Detailed Part # Rev Part Id

Another way to find the deviations for your company is to click on the SDR tab on the SCP Homepage.

GE Transportation Supplier Collaboration Portal

User: 501783535

Home SDRs Profile

Message of the Day

- PLEASE NOTE: THE ISSUES WITH SCP HAVE NOW BEEN RESOLVED. IF YOU ARE STILL RECEIVING AN ERROR, PLEASE EMAIL THE HELPDESK.
- Welcome to SCP • Requires Adobe Reader 9.3.3 for Barcode Label & PO Printing
- Please click [HERE](#) to access the October 21st SCP Online Basic Training Invitation
- Please click [HERE](#) to access the ISP (Invoice and Payment Tool) Training Invitation. NEXT training is October 20 @ 10AM EST
- PLEASE NOTE: MANDATORY Online Training for the New Tools (scorecard, leadtime, deviations, mass po promise) being introduced into SCP, will continue the week of October 17th. Click [HERE](#) to access information and an Invitation to the trainings
- Need Help or have a Question? Please contact ebusiness.helpdesk@ge.com

Status	Count
Open	2

Purchase Order Summary	
New Orders	47172
Overdue Acceptance New	43714
Past Due Orders	8474
Revised Orders	13177

Demand Summary	
Items without Commitment	7303

Shipment Summary	
In Process AS/Is	257169

The SDR Dashboard will populate. Here you can see if there are any SDR's pending your action. You can also click on any of the hyperlinks to review the SDR's under that section. In the OVERALL DEVIATION SUMMARY section of the screen, you can see the number of deviations open for your company and the current step they are in. Again, these are hyperlinked so you can click on the number and you will receive a list of the deviations that you can click on to review.

GE Transportation Supplier Collaboration Portal

User: 210068450

Home SDRs Profile

Personal Deviation Statistics

Open Deviations: 2

Open Deviations from Created Date

0 - 15 Days	16 - 30 Days	31 - 45 Days	Above 45 Days
0	1	0	1

Pending My Action: 1

Deviation Activity

Deviation Status	Initiated	Initial Review	Disposition Complete
This Month	0	0	1
Older	0	0	1

Overall Deviation Summary

1 - Initiated SDRs	0
2 - Initial Review SDRs	0
3 - Disposition Complete SDRs	3
4 - Closed SDRs	3
Awaiting Additional Info from Supplier	1
Engineer Review Requested	0
Results Required - Awaiting Supplier Response	0
POs with Open SDRs	2

My Account | Add Content |