

GE Power

APSS Registration - Internal

APSS Application Log-in URL:

<http://insideweb.pw.ge.com/apss/faces/legalapss.faces>

Enter SSO Credentials

Click "Agree" to enter into APSS Application

LEGAL NOTICE

This application is hosted on a U.S.-based server and may not be used in connection with any transaction involving a "sanctioned" country. Use of a U.S.-based application for transactions involving sanctioned countries could be considered "facilitation" of trade with the sanctioned country, which is prohibited by U.S. law. Click on the following link for the most current listing of countries sanctioned (embargoed) by the U.S. Government (<http://www.treas.gov/offices/enforcement/ofac>).

"U.S. person" is defined to include:

- a) U.S. nationals, wherever located;
- b) foreign nationals employed by any U.S. incorporated company (such as GE and GEII) wherever located;
- c) other foreign nationals while present in the U.S. and holding a valid U.S. Green Card; and
- d) [for the Cuba sanctions only] foreign nationals employed by any controlled subsidiary of a U.S. incorporated company (such as GE and GEII) wherever located.

For businesses located in Canada, Mexico, or any European Union nation, anti-blocking statutes apply with respect to the U.S. embargoes. Advice on complying with any relevant anti-blocking statutes should be obtained from legal counsel. Accessing technical data or engineering tools hosted on a U.S.-based application or server from outside the U.S. is considered an export of that technical data or engineering tool. It is your obligation to comply with all relevant U.S. export laws. For guidance on compliance with U.S. export laws, contact your assigned legal counsel or ITC compliance leader.

If you have issues or concerns related to APSS functionality, or need assistance submitting a Registration Request for the tool, please contact the eSourcing Helpdesk at ps.esourps@ps.ge.com or 866-770-5248, and for non-English speaking GE businesses, please log a ServiceNow ticket with the AP Team. <https://ge.servicenow.com/OneGE/>

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➤ Click on [Click here to proceed with registration](#)



GE Energy

AP Self Service

Welcome to the AP Self Service Inquiry!

This application will allow users to:

- View Invoice/PO/Receiving Information
- Supplier Inquiry
- Query Payment Information
- Submit an Online Payment Request
- Set Up Utility or Recurring Payments
- Request an Immediate/Expedite Payment
- Change Account/PO/Project Information for an Invoice
- Request a Debit Memo
- Download other misc. AP Forms

Online tutorials are provided on SupportCentral.
If you have any questions, you can also use the SupportCentral Expert.

[Click here to proceed with registration.](#)

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Click "Agree" to register with APSS Application

- Click on Click here to proceed with registration
 - Select Appropriate Operating Unit (Operating Unit of your business)
 - Update Mandatory information
 - And hit Save
 - Confirm personal information and Click on Add New



GE Energy

AP Self Service

Add Personal Profile

First Name Hemanth
Last Name: K.H
E-Mail Address: Hemanth.Kh@ge.com

* Operating Unit:	<input type="text" value="Select Operating Unit"/>	
* Phone No:	<input type="text"/>	Extension: <input type="text"/>
Dial Comm:	<input type="text"/>	Fax No: <input type="text"/>
* Address Line 1:	<input type="text"/>	Address Line 2: <input type="text"/>
* City:	<input type="text"/>	* State/Province: <input type="text"/>
* Country:	<input type="text" value="Select Country"/>	Zip/Postal Code: <input type="text"/>

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Modify User Profile

First Name Hemanth
Last Name: K.H
E-Mail Address: Hemanth.Kh@ge.com

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- Click on Click here to proceed with registration
 - Select Appropriate Operating Unit (Operating Unit of your business)
 - Update Mandatory information
 - And hit Save
 - Confirm personal information and Click on Add New
 - Select Operating Unit Aligned to your business
 - Scroll to the last and Hit submit
 - Revalidate the Operating Unit Selected and Hit Next

The screenshot displays a web interface for adding supplier roles. At the top, there are two checked checkboxes: **Energy SSP US** and **OU_ENERGY_SSP_US**. Below these is a blue header bar labeled **Add Supplier Related Roles**. Underneath, there are two unchecked checkboxes: **AP Support Team** and **Supplier Admin Team**. Below the checkboxes are two buttons: **Submit** and **Cancel**. Further down, the **Modify User Profile** section shows the following details: First Name: Obulareddy, Last Name: Guda, E-Mail Address: obulareddy.guda@ge.com, and Selected Business Unit(s). At the bottom of this section, there are two checked checkboxes: **Energy SSP US** and **OU_ENERGY_SSP_US**. At the very bottom of the form, there are five buttons: **Add New**, **Delete**, **Check All**, **Uncheck All**, and **Next**.

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- Click on Click here to proceed with registration
 - Select Appropriate Operating Unit (Operating Unit of your business)
 - Update Mandatory information
 - And hit Save
 - Confirm personal information and Click on Add New
 - Select Operating Unit Aligned to your business
 - Scroll to the last and Hit submit
 - Revalidate the Operating Unit Selected and Hit Next
 - Select Appropriate Role and Approver to proceed further
 - Click on Next
- Hit Submit to raise request
 - Automated email will reach your mailbox on the access request
 - Requestor and Approver to receive the email
 - Post Approval by the Approver your access will be granted

Approval Request

Business Units

Energy SSP US

OU_ENERGY_SSP_US

Sourcing Approver Inquirer Super User Finance Approver

Approvers:

Approvers:

UserDetails	
First Name: Obulareddy	Last Name: Guda
E-Mail Address: obulareddy.guda@ge.com	Operating Unit: OU_ENERGY_SSP_US
Phone No: 9035773464	Extension:
Dial Comm:	Fax No:
Address Line 1: tower11	Address Line 2:
City: banglore	State/Province: karnataka
Country: INDIA	Zip/Postal Code:

Approval Request

Energy SSP US

OU_ENERGY_SSP_US

Approvers:

No Business Units/Operating Units were modified.

Supplier Related Role(s)

Support Contact(s)

Escalation/Expedite request

- If you still face any issues; Please contact L1 eSourcing Helpdesk
 - T: (866)-770-5248 Option 1
 - Email: pssourps@ps.ge.com
 - Visit us @ http://sc.ge.com/*eSourcingHelpDesk

- Escalation Point of Contact
 - Raj, Nirmal - Anirmal.Raj@ge.com - 866 770 5248
 - G, Karthikeyan - Karthikeyan2.G@ge.com - 678 844 5111

- Required (Mandatory) Information for us to assist you further while sharing information
 - Invoice Number
 - Purchase Order Number
 - Contact Phone Number#
 - Available time of Contact
 - Screen Shot of Error (if any)