

INTRODUCTION

Supplier provides disposition details to CAR

Purpose: Use this procedure to provide disposition details to CAR by Supplier

Transaction Code Name: Edit Notification:

Transaction Code: XXXX

Path from SAP Easy Access Screen: XXXX

Related Process Flow: XXXX

Prerequisites: XXXX

Helpful Hints: XXXX

Notes:

This document uses the following abbreviations to identify required fields:

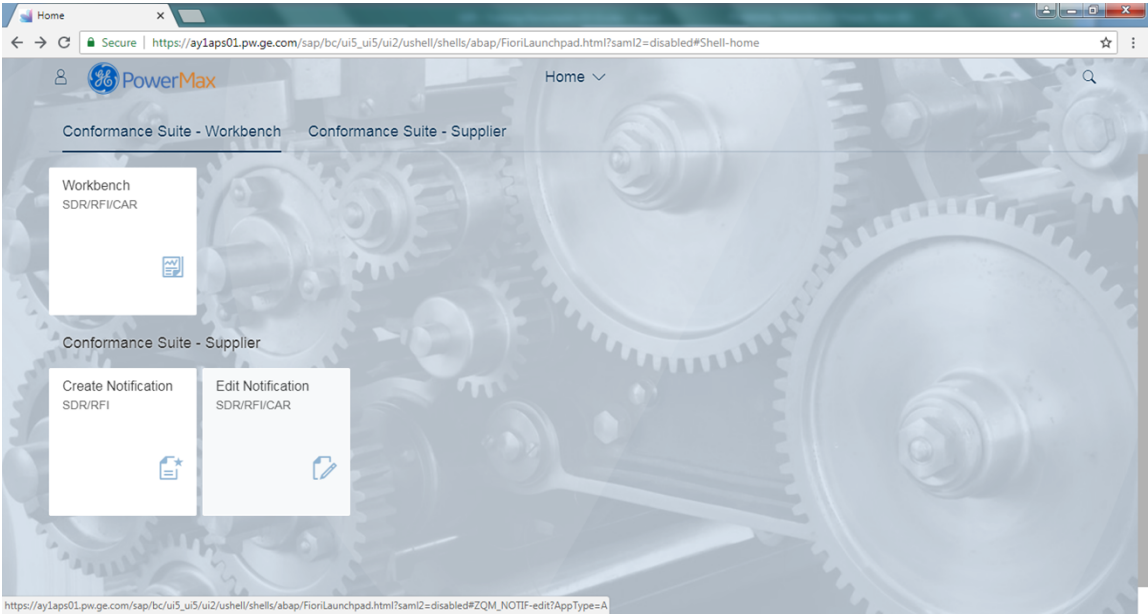
- R - required field
- O - optional field
- C - conditional field that could be required depending on the task you are performing



PROCEDURE

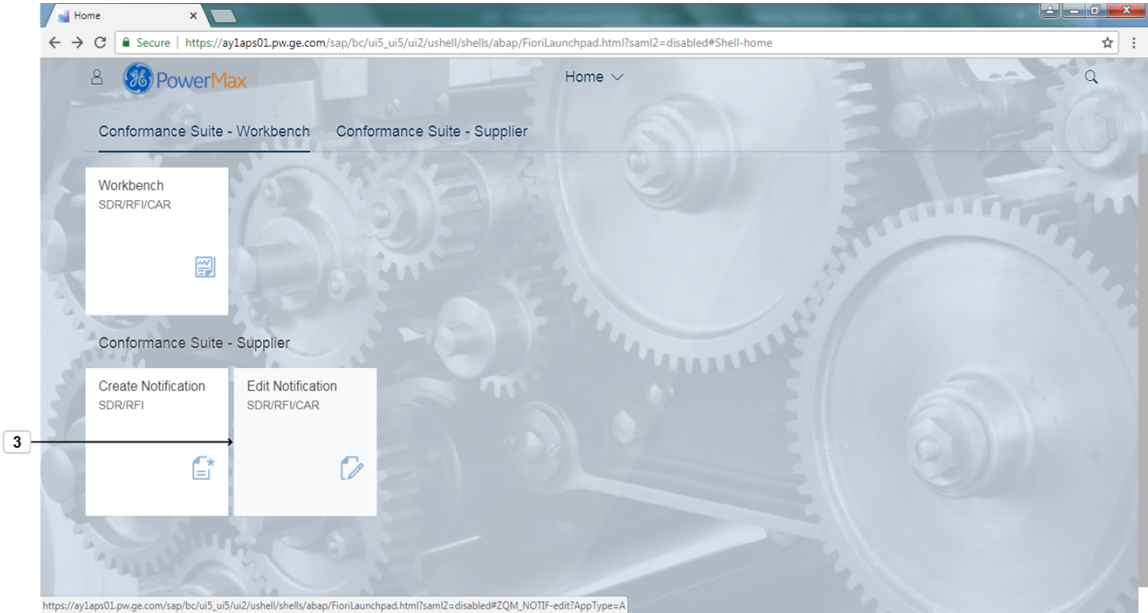
- 1. Start the procedure using the menu path or transaction code.

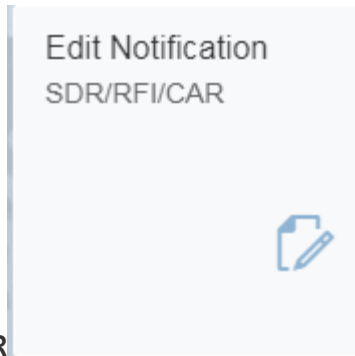
Home - Google Chrome



In this demonstration you will see how the Supplier can provide the disposition details to CAR

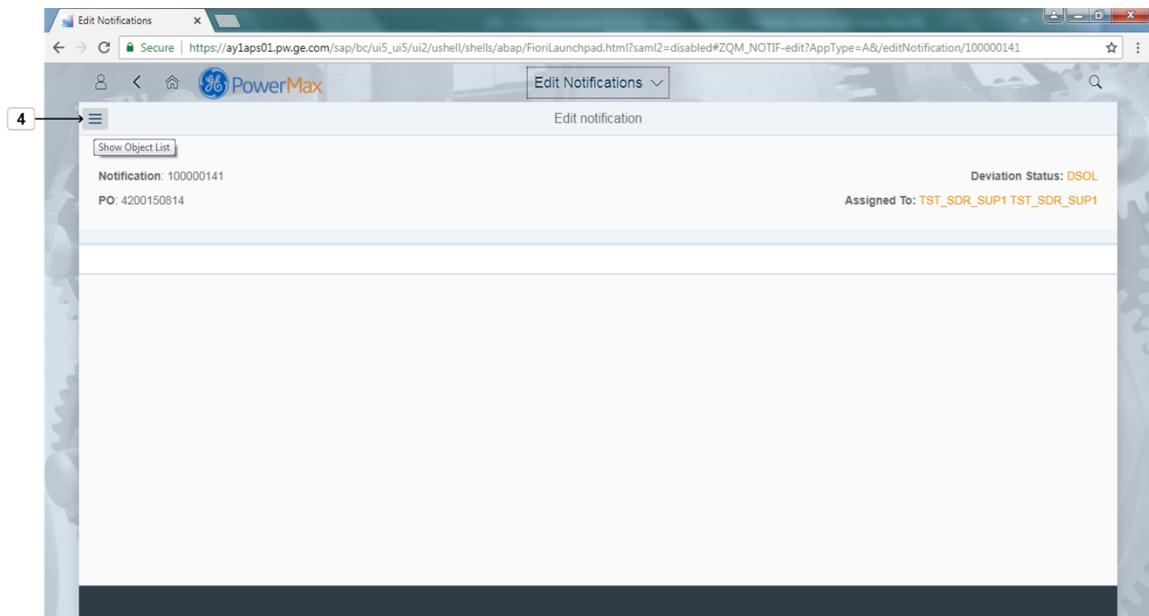
Home - Google Chrome





3. Click the tile **SDR/RFI/CAR**

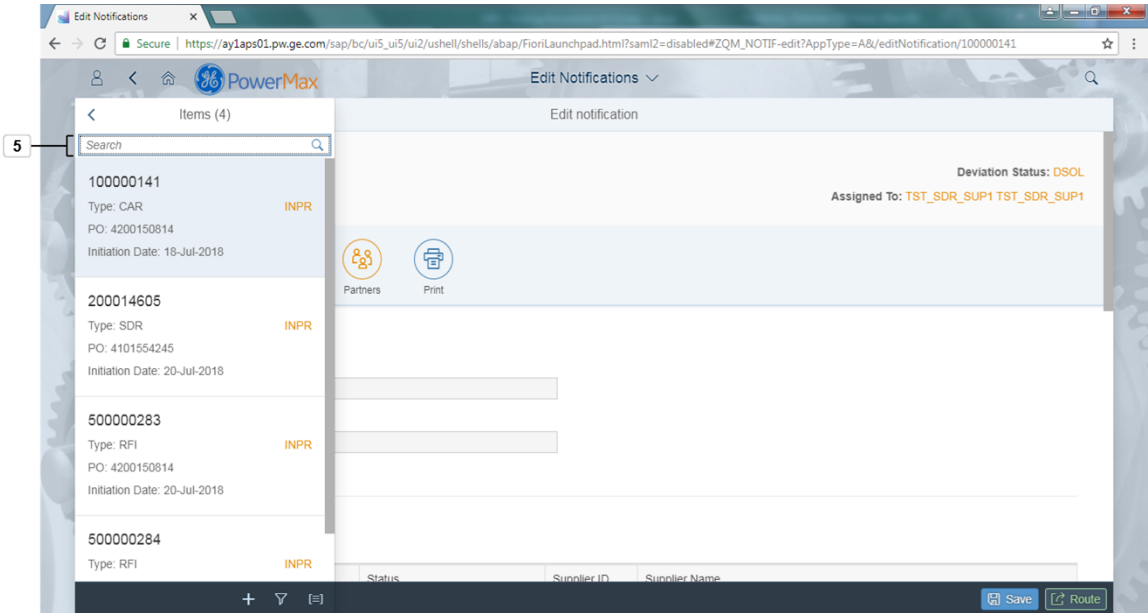
Edit Notifications - Google Chrome




4. Click Show Object List  to display the list of Notifications.

SDR/RFI/CAR Process - Supplier provides disposition details to CAR

Edit Notifications - Google Chrome



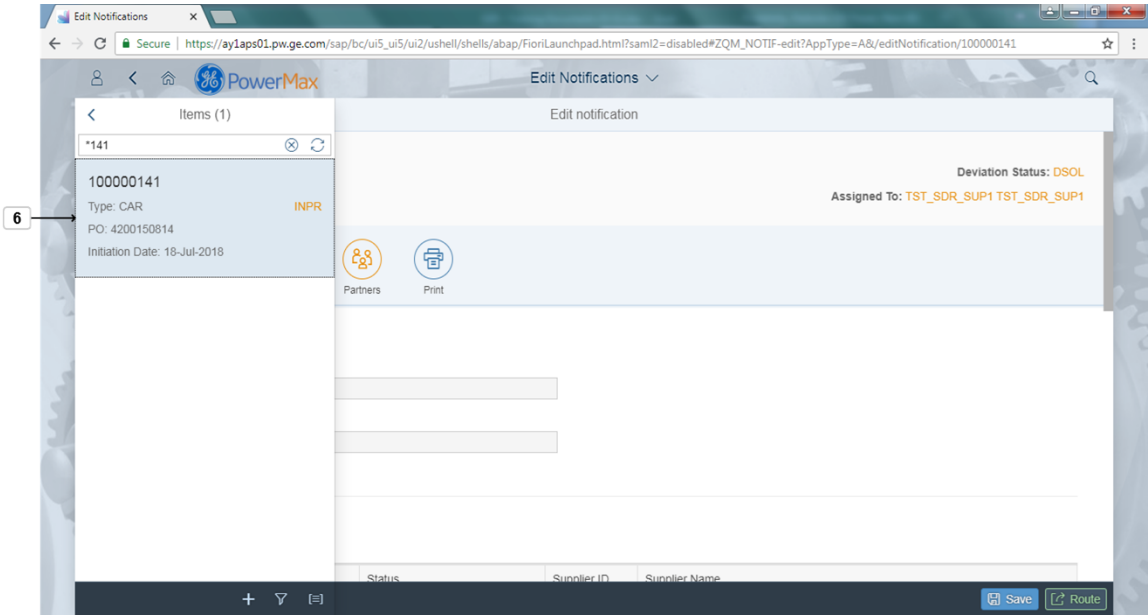
5. As required, complete/review the following fields:

Field	R/O/C	Description
Search	O	<p>Example: *141</p> <p> Select the Notification from the list or use Search Field. Note: You can search by Purchase Order number or Notification number. You can search using a wildcard of *. You can use it at the beginning or end or use one at the beginning and end. Press Enter.</p>

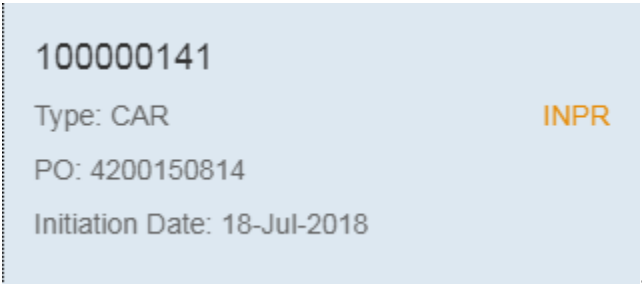


SDR/RFI/CAR Process - Supplier provides disposition details to CAR

Edit Notifications - Google Chrome

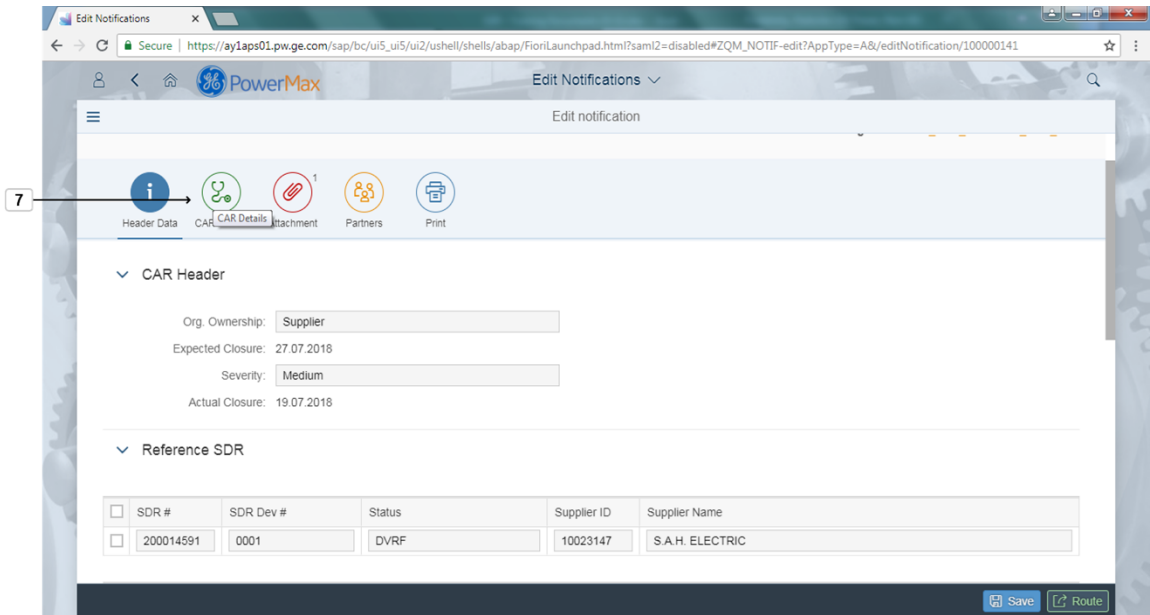


6. Select the desired notification to display it. Example: 100000141

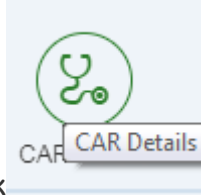


SDR/RFI/CAR Process - Supplier provides disposition details to CAR

Edit Notifications - Google Chrome

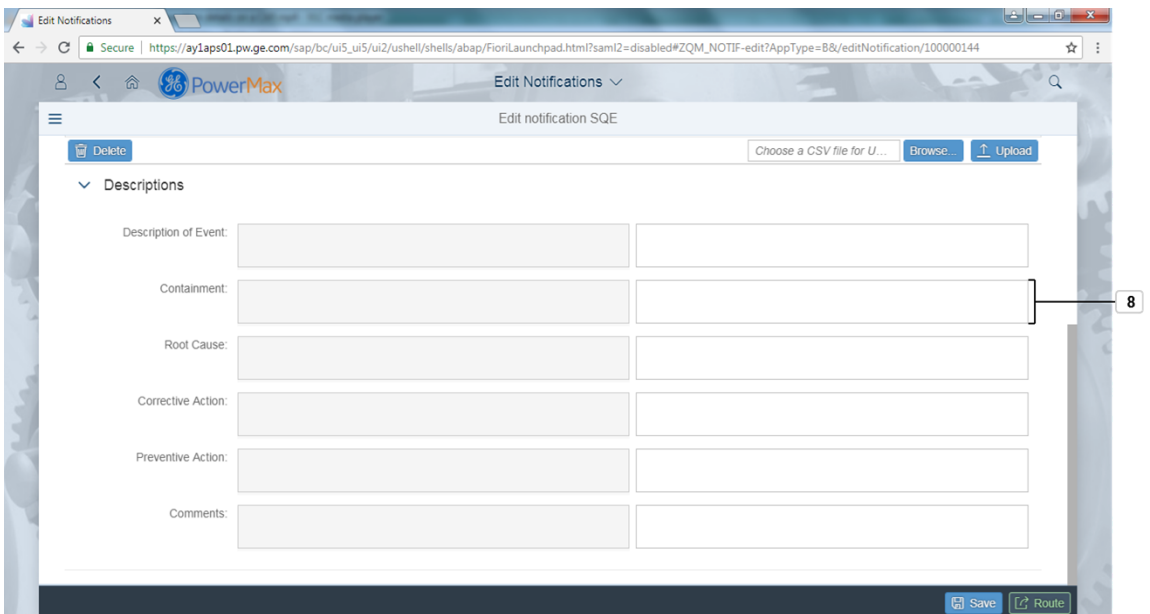


- 7. Scroll down and Review the Header Data. Complete any other fields that allows



input that are relevant. Then click

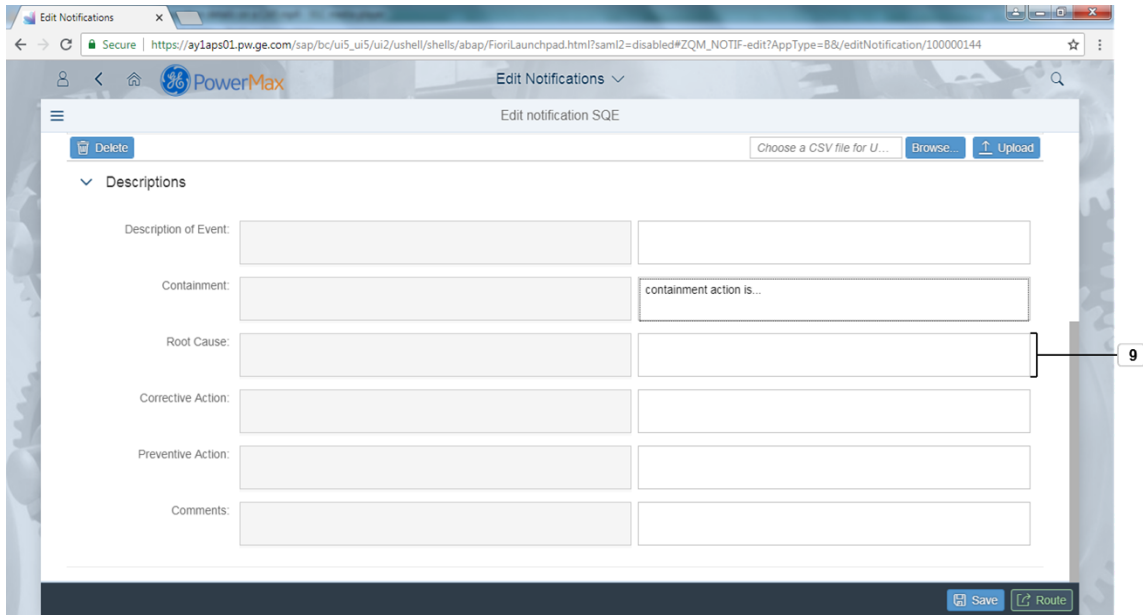
Edit Notifications - Google Chrome



8. As required, complete/review the following fields:

Field	R/O/C	Description
Containment :	O	Enter containment details Example: containment action is...

Edit Notifications - Google Chrome



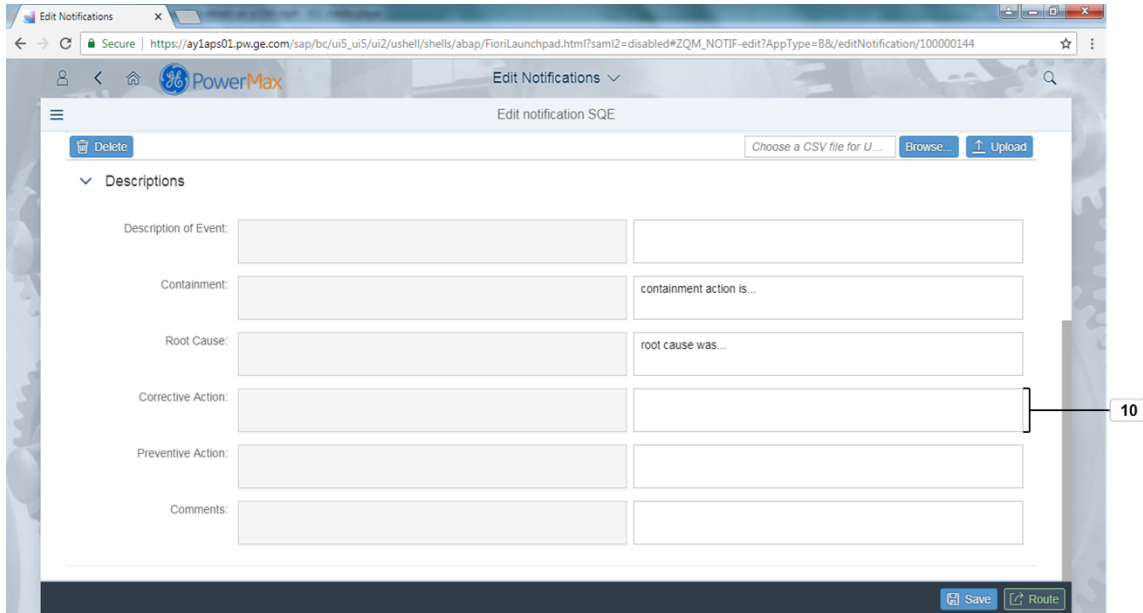
9. As required, complete/review the following fields:

Field	R/O/C	Description
Root Cause :	O	Enter root cause details Example: root cause was...



SDR/RFI/CAR Process - Supplier provides disposition details to CAR

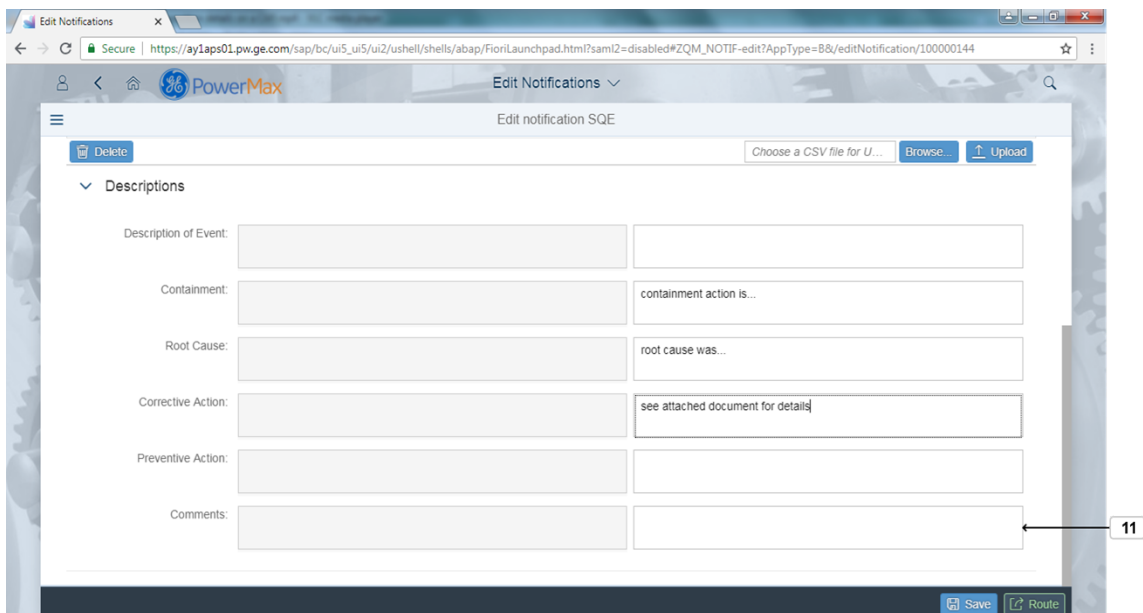
Edit Notifications - Google Chrome



10. As required, complete/review the following fields:

Field	R/O/C	Description
Corrective Action :	O	Enter Corrective action details Example: see attached document for details

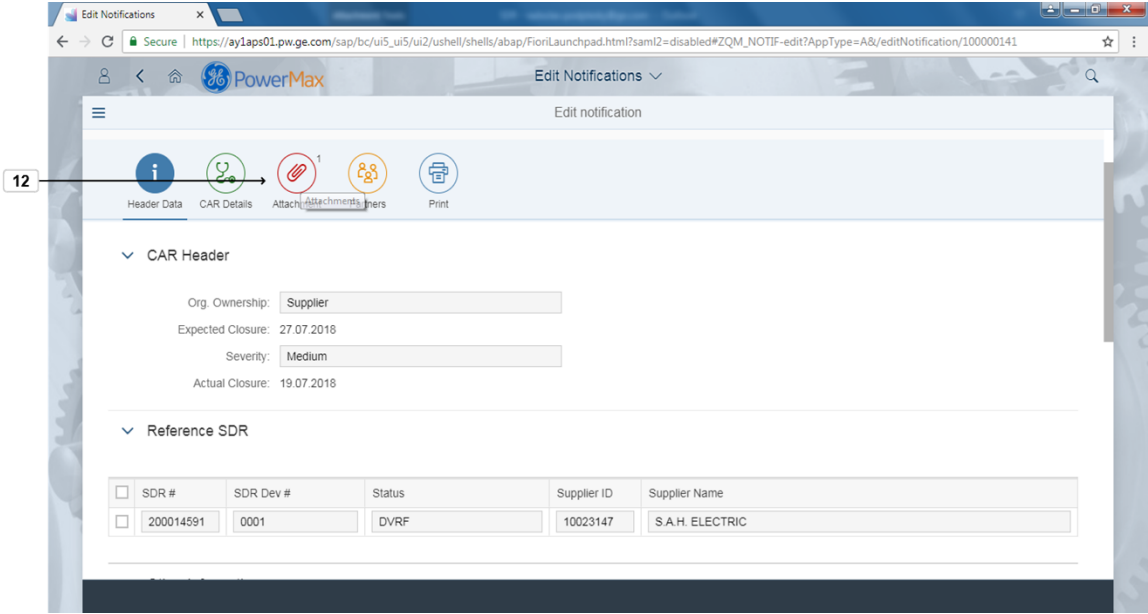
Edit Notifications - Google Chrome



SDR/RFI/CAR Process - Supplier provides disposition details to CAR

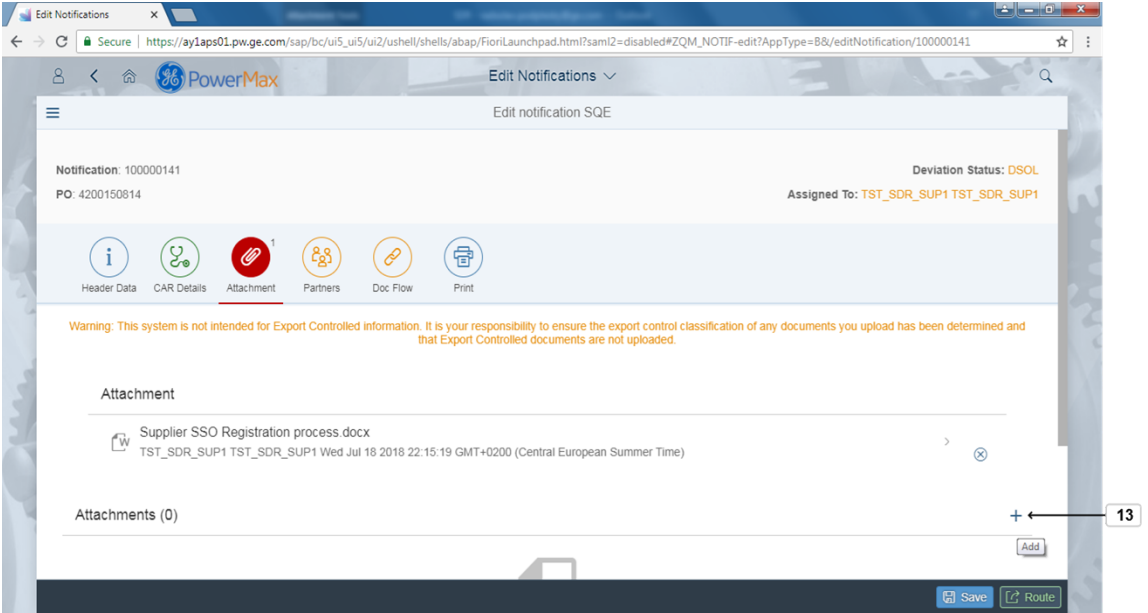
- 11. Enter the Preventive action details in Preventive Action Field and Comments in the Comments Field.

Edit Notifications - Google Chrome



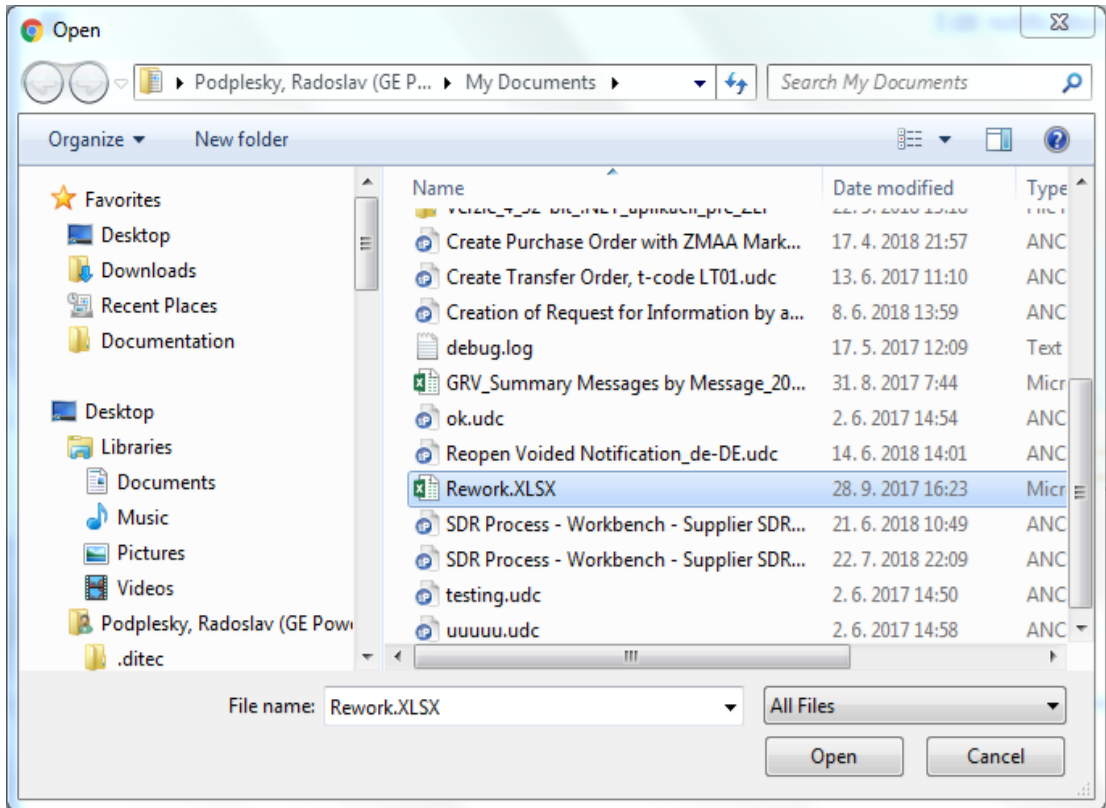
- 12. Click an Attachment button to add an attachment.

Edit Notifications - Google Chrome

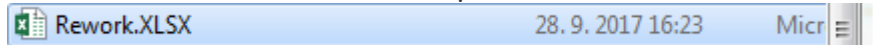


- 13. Click the "+" to select attachment(s) to add..

Open

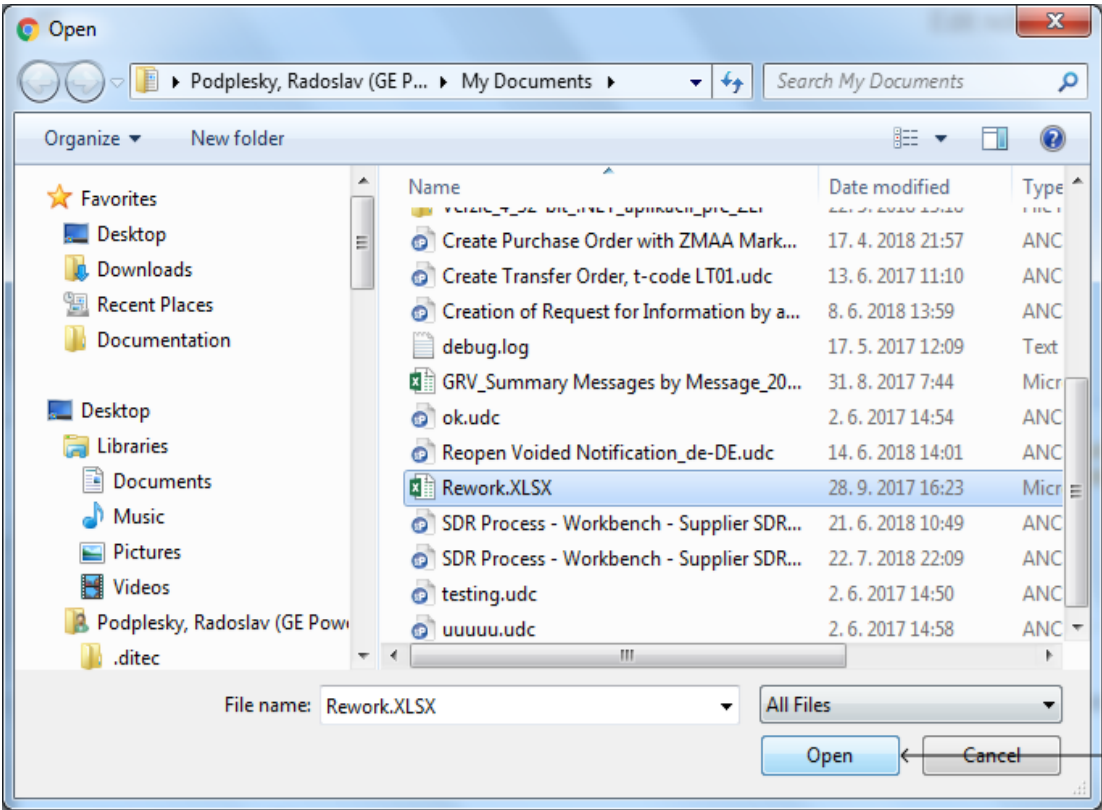


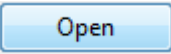
- 14. Choose the file(s) to attach.Example: Rework.XLSX



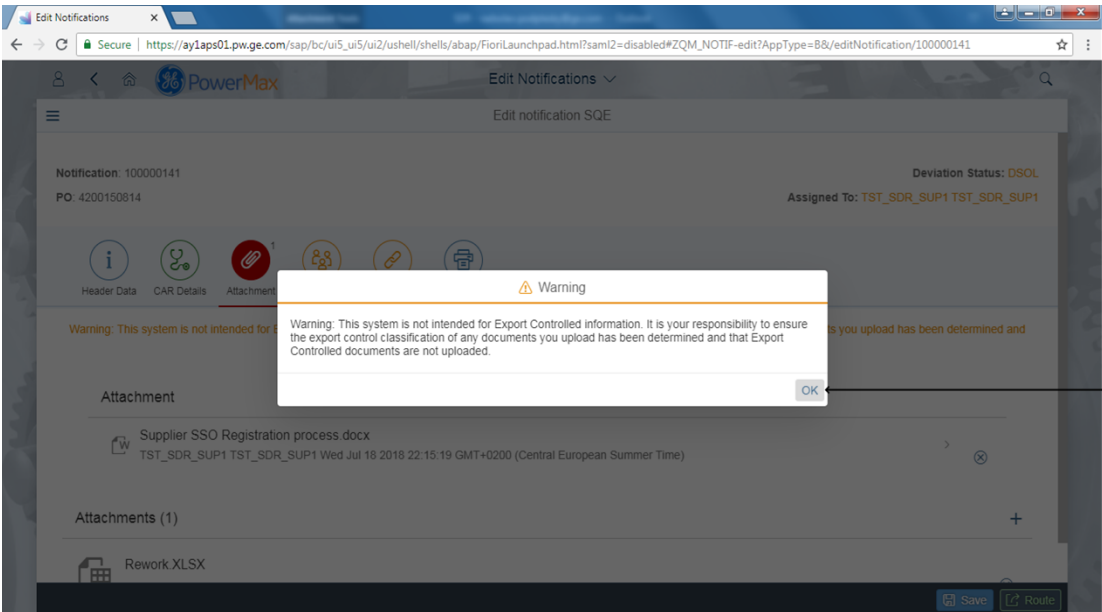
SDR/RFI/CAR Process - Supplier provides disposition details to CAR

Open



15. Click Open  to continue.

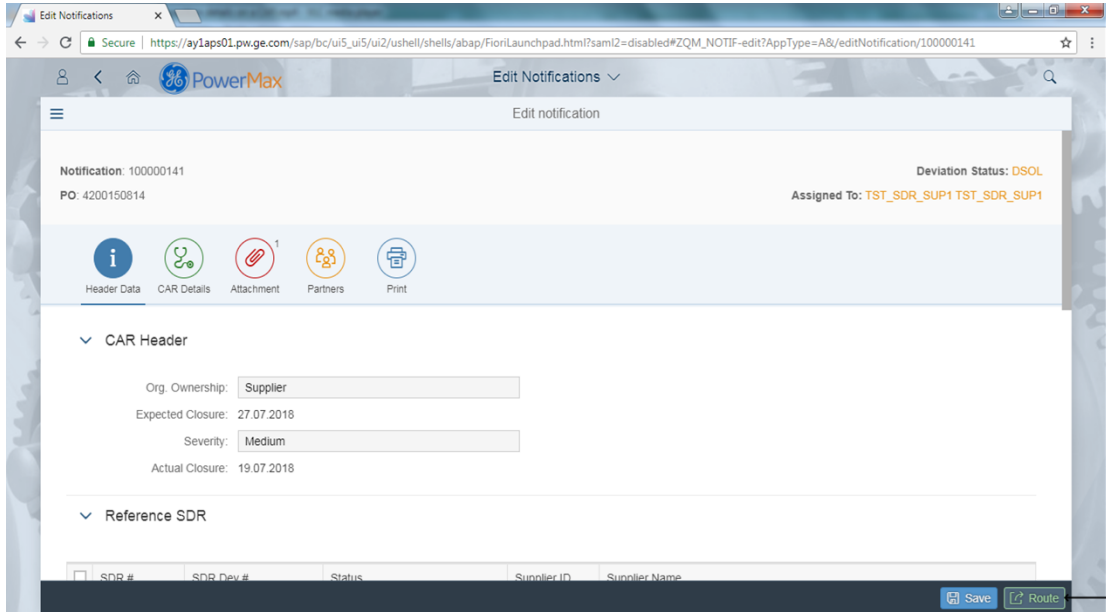
Edit Notifications - Google Chrome



SDR/RFI/CAR Process - Supplier provides disposition details to CAR

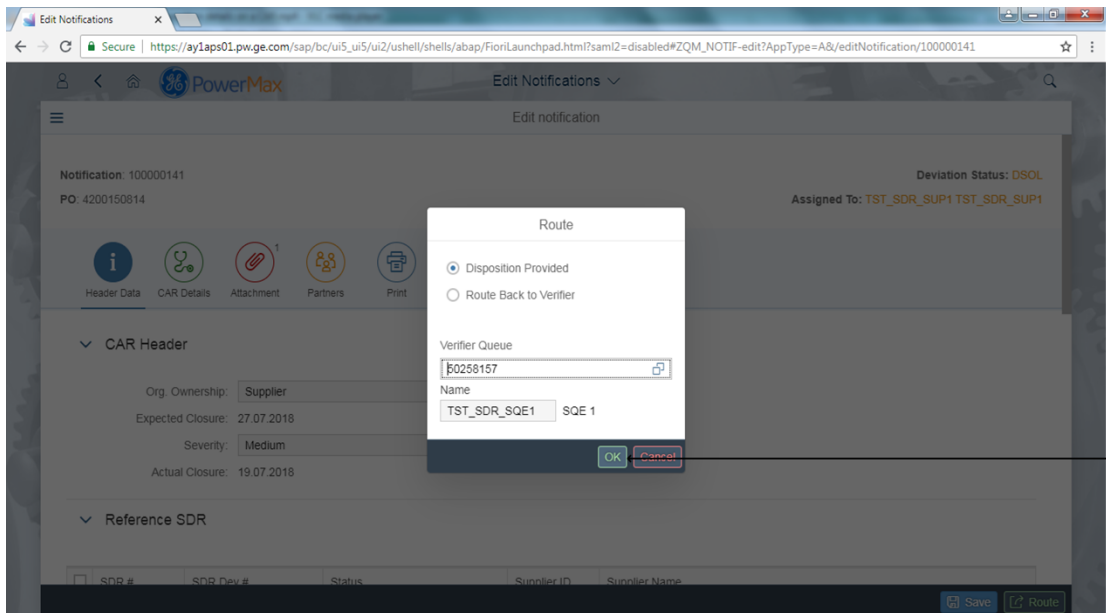
16. Click  to continue.

Edit Notifications - Google Chrome



17. Click  to route the Notification.

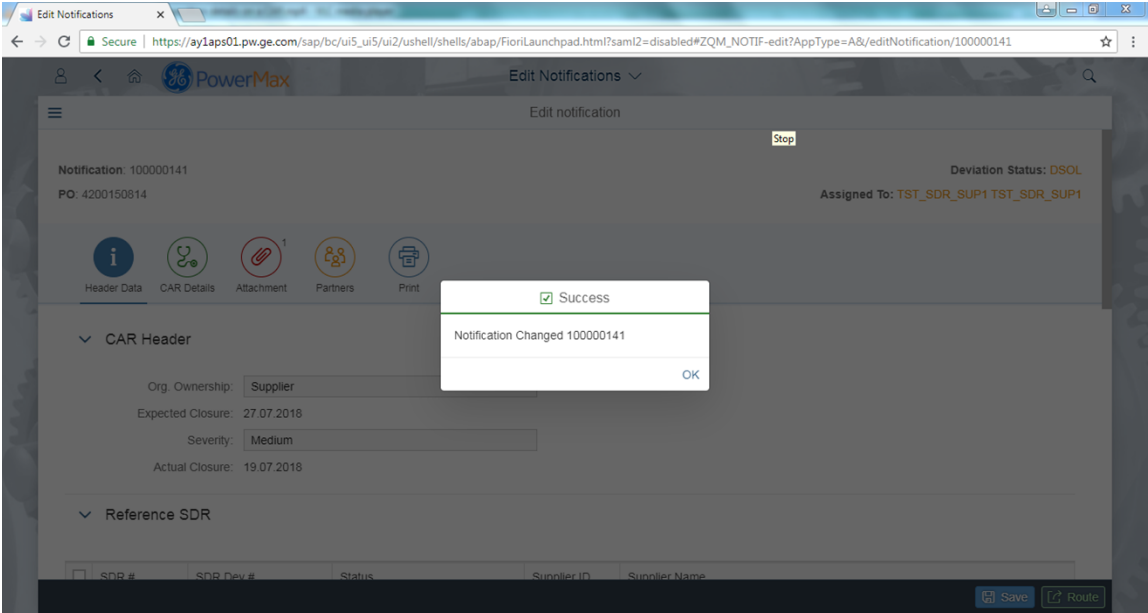
Edit Notifications - Google Chrome



18. The default selection of Disposition Provided should already be checked. If not, select it and click OK to continue.



End of simulation.



- 19. You will receive a success message indicating the notification has been changed. Click OK.



END OF PROCEDURE

