GE VERNOVA

AERO CUSTOMER PORTAL REGISTRATION HOW-TO GUIDE

https://registration.gepower.com/

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Home Page Navigation

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Don’t have a GE Vernova SSO Username

Have a GE Vernova SSO Username

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- Sign In – If you already have an account, use this button to securely sign-in. Once signed-in, you can request access to applications – Aero customer portal
- Click here to register – click this to start the process to create an account and request application access
- Need help? – click on the text to see list of help options
  - Forgot User ID? & Forgot Password? – choose these options under “Need Help?”if you cannot recall your user id or password

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NEW USER REGISTRATION – DON'T HAVE A GEV SSO USERNAME

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New User Registration

Don’t have a GE Vernova SSO Username

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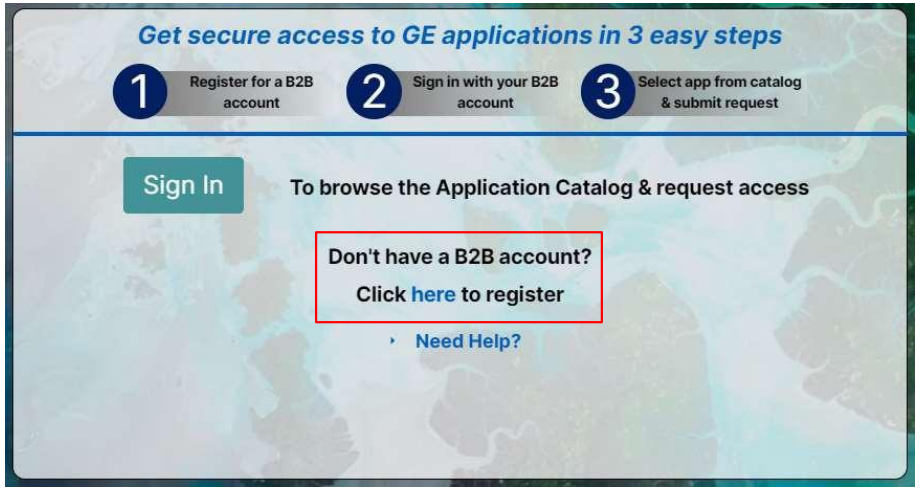
User ID Creation

1. Click here to register- Click this to start the process to create an account and request application access
2. Complete the registration form – after clicking Register, a new form will appear and ask you for some very basic information. Complete the form in its entirety
   - As you complete each field the form will validate your entry. If there are no issues with your entry, you will see a green border appear around the entry field as well as a “check” icon – see sample below:
   - If, however, a field fails validation, you’ll be prompted appropriately, and the field will show in a red border



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New User Registration

Don’t have a GE Vernova SSO Username

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Registration

1 Register for a B2B account
2 Sign in with your B2B account
3 Select app from catalog & submit request

GE Vernova requires **all** of the following information to register new users.

Create your User

No special characters allowed except for: . - @ _

First Name *
First Name

Last Name *
Last Name

Company Name *
Company Name

Company Email Address *
Company Email Address

User Name (SSO) *
User Name (SSO)

Create your password *
Create your password

- Must have 8 to 15 characters
- Must contain lowercase letters
- Must contain at least 2 embedded numbers
- Must begin and end with a letter
- No special characters except for ":","-","@","_"
- Must not contain your User Name

Verify your password *
Verify your password

Set a Security Question *
Please select a challenge question

Create a challenge answer *
Create a challenge answer

Please answer the following three questions referencing the countries listed.
This information is needed to comply with applicable laws.

Cuba / Iran / North Korea / Syrian Arab Republic / Sudan / Russia / Ukraine / Belarus

Do you reside in any of the listed countries? * Yes No

Does any of your work-related activity take place in any of these countries? * Yes No

Is your company incorporated in any of these countries? * Yes No

☐ **I confirm that the information I have provided is accurate and that I am currently employed by the company I have listed above.** *

☐ **I agree to GE Vernova's Terms and Conditions** *

Click or touch the **Printer**

Submit Cancel

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New User Registration

Don’t have a GE Vernova SSO Username

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IMPORTANT NOTE: several of these questions (shown below) are mandatory for legal and compliance purposes ensuring we protect the data and intellectual property of you, your company, and GE.

If you have a question or concern about any of these questions, consult with your appropriate business management / sourcing representative.

Please answer the following three questions referencing the countries listed.
This information is needed to comply with applicable laws.

Cuba / Iran / North Korea / Syrian Arab Republic / Sudan / Russia / Ukraine / Belarus

Do you reside in any of the listed countries? * ○ Yes ○ No

Does any of your work-related activity take place in any of these countries? * ○ Yes ○ No

Is your company incorporated in any of these countries? * ○ Yes ○ No

☐ **I confirm that the information I have provided is accurate and that I am currently employed by the company I have listed above.** *

☐ **I agree to GE Vernova's Terms and Conditions** *

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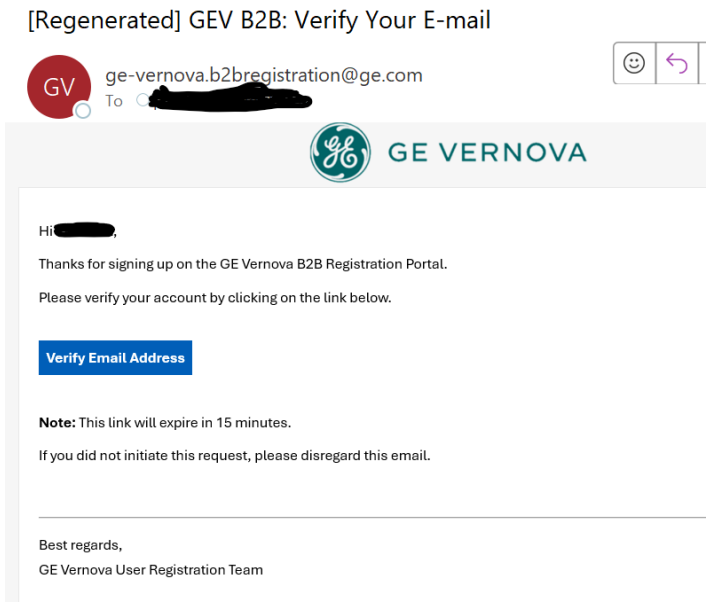
New User Registration

Don’t have a GE Vernova SSO Username

3. After you complete the registration form you will see a “Submit” button become active at the bottom of the screen. Click “Submit” to proceed.
   - Upon successful validation and submission of your data, you will see a confirmation message and will receive a verification email in your inbox.
   - Please verify your account by clicking on the link provided in the email.
   - Now you can sign in to the GE Vernova B2B registration portal
   - Click “Sign In” and enter your new username and password
   - Upon successful login, you’ll be presented with the Application Catalog to request access to a specific application.
   - Follow the steps in the next pages to request access to Aero customer portal.



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New User Registration Applications Catalog - https://registration.gepower.com/catalog

Don't have a GE Vernova SSO Username

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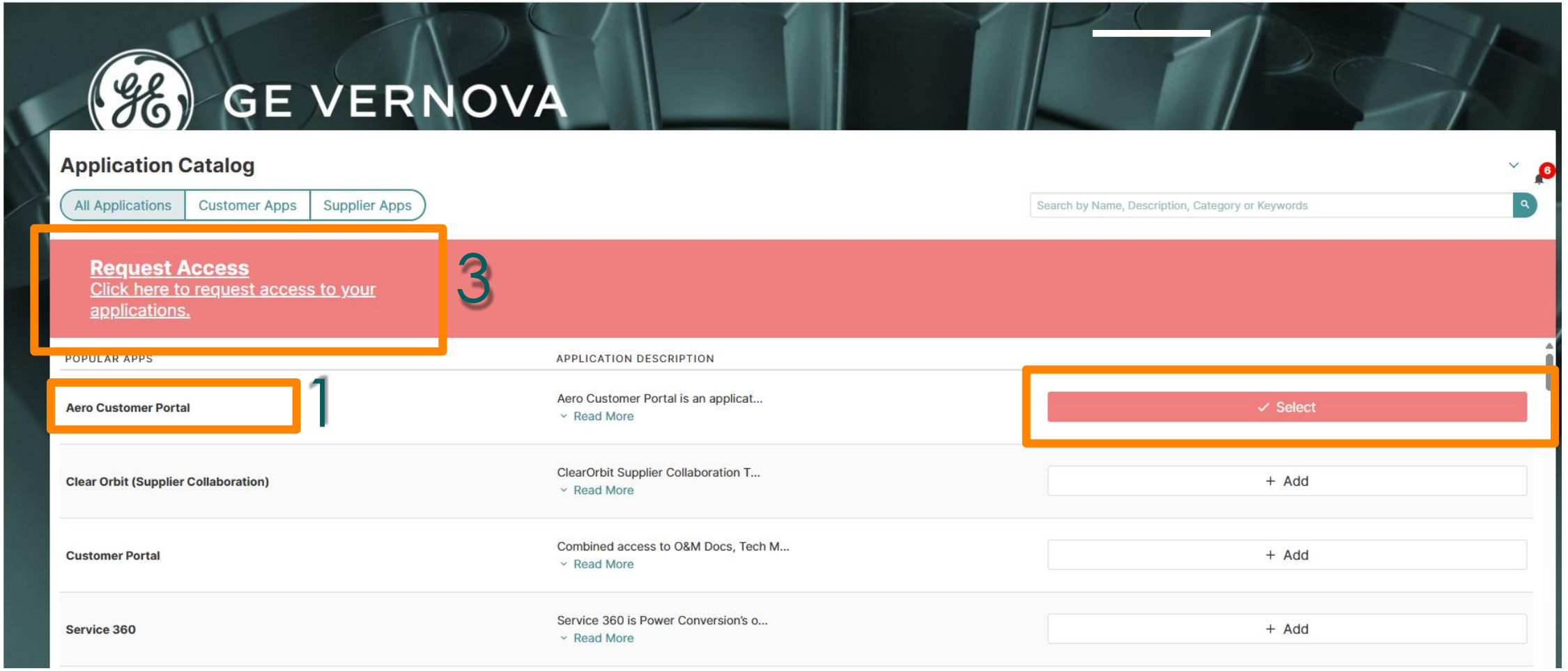
1. In the Applications Catalog find "Aero Customer Portal"
2. Click on "+ Add" next to the Aero customer portal
3. Click on "Request Access"



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New User Registration Applications Catalog

Don’t have a GE Vernova SSO Username

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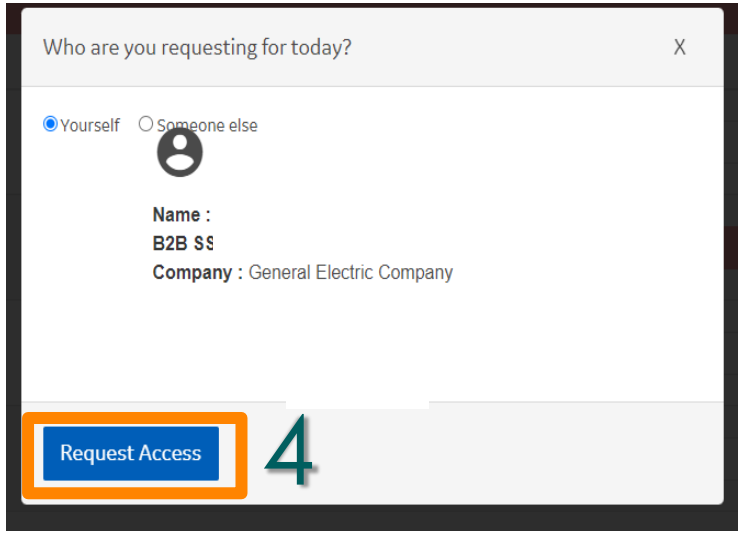
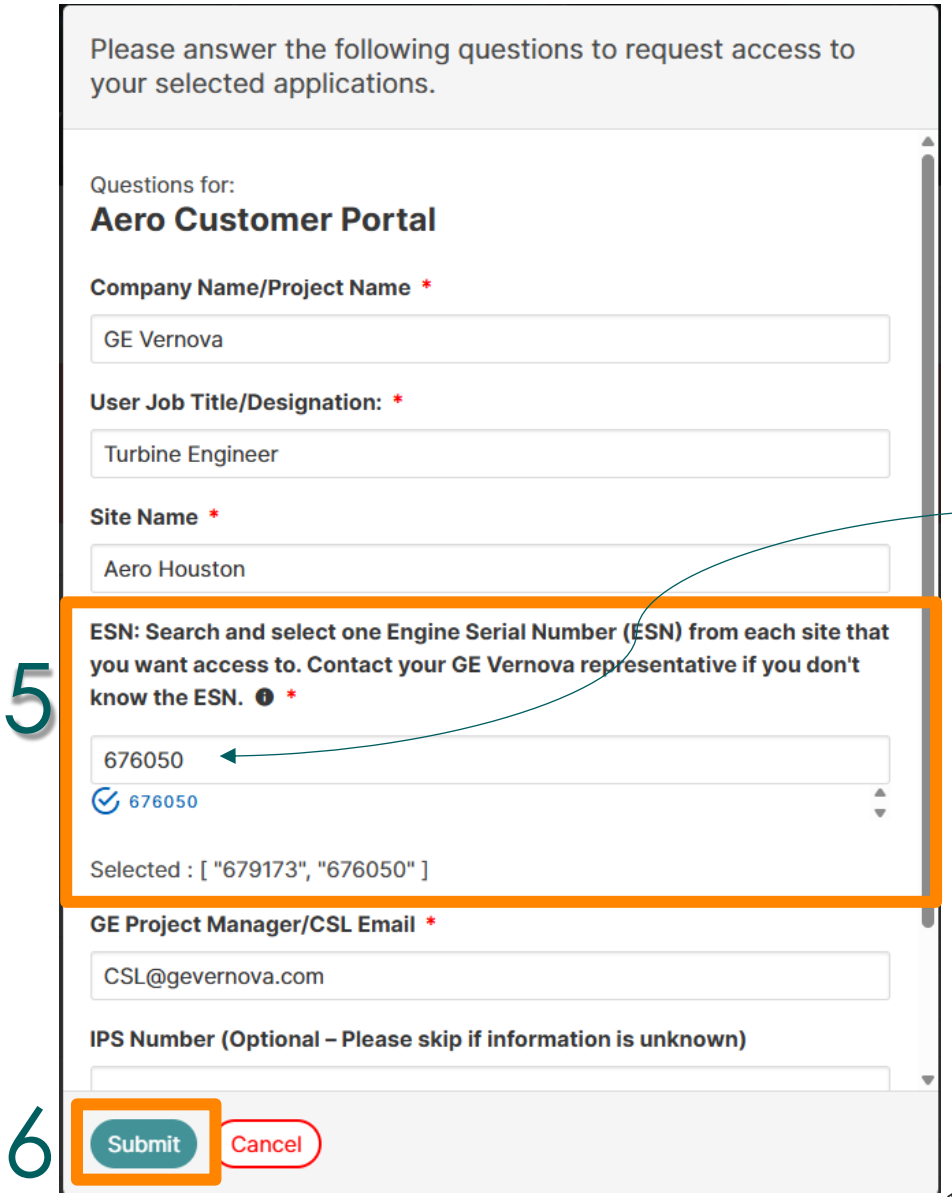
4. Click “Yourself” in the Who are you requesting for today popup window
5. Complete the form with the user and site details. Search and select the engine serial number (ESN) from the dropdown. For multiple site access, add one ESN per site by repeating the search and selection. Please enter ESNs without special characters (e.g., omit dashes ‘–’).
6. Submit button will be enabled once all the information is filled and Click **Submit**





Multiple sites may be requested at one time.

“Enter one engine serial number (ESN) at a time and wait a few seconds for the dropdown to populate. Then select the ESN. To request access for multiple sites, repeat this process for each additional ESN.”

Please Note: Only one Engine serial number per site is required. Access to the entire site will be provided based on that one serial number.

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New User Registration

Don’t have a GE Vernova SSO Username

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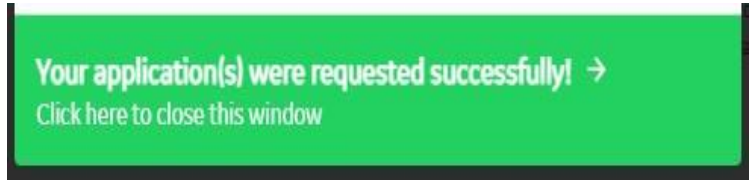
Applications Catalog

- After you click “Submit”, you will receive a confirmation message indicating your request has been sent for processing. Close the window as directed to return to the Application Catalog
- If you receive an error message, there may be an issue processing your request at this time. You may either try again a little later or send us an email detailing your issue to aero.customerportal@gevernova.com
- Once your request is fully approved by the application team(s), you will receive a confirmation notice at the provided email address
- Approval times vary but requests are usually processed within 3-5 business days



If you have not received a confirmation (or rejection) notice within 3-5 business days, contact your GE Vernova Project Manager or Customer Service leader or aero.customerportal@gevernova.com for assistance

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EXISTING USER REGISTRATION – HAVE A GEV SSO USERNAME

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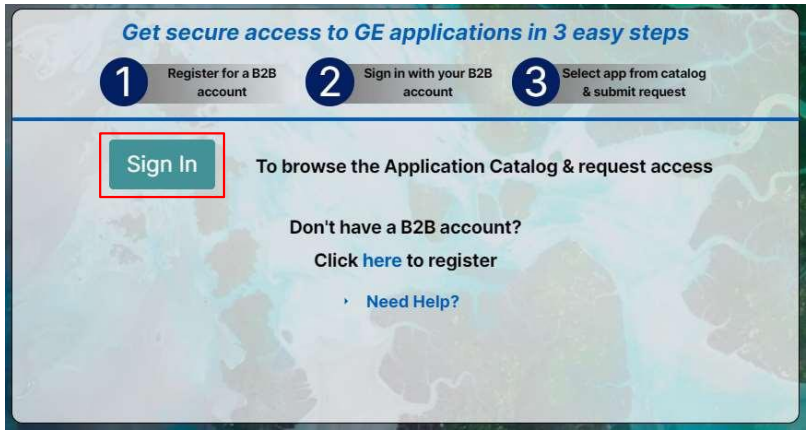
Existing / Returning Users

Have a GE Vernova SSO Username

https://registration.gepower.com/

1. From the home page, click “Sign In” to login with your existing account
2. When prompted, enter your username (also referred to as SSO ID) and password
3. If you do not recall your password, use the “Forgot your Password?” feature
4. Upon successful login, you’ll be presented with the Application Catalog to request access to a specific application
5. Follow the steps in the next pages to request access to Aero customer portal.



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Existing / Returning Users Applications Catalog - https://registration.gepower.com/catalog

Have a GE Vernova SSO Username

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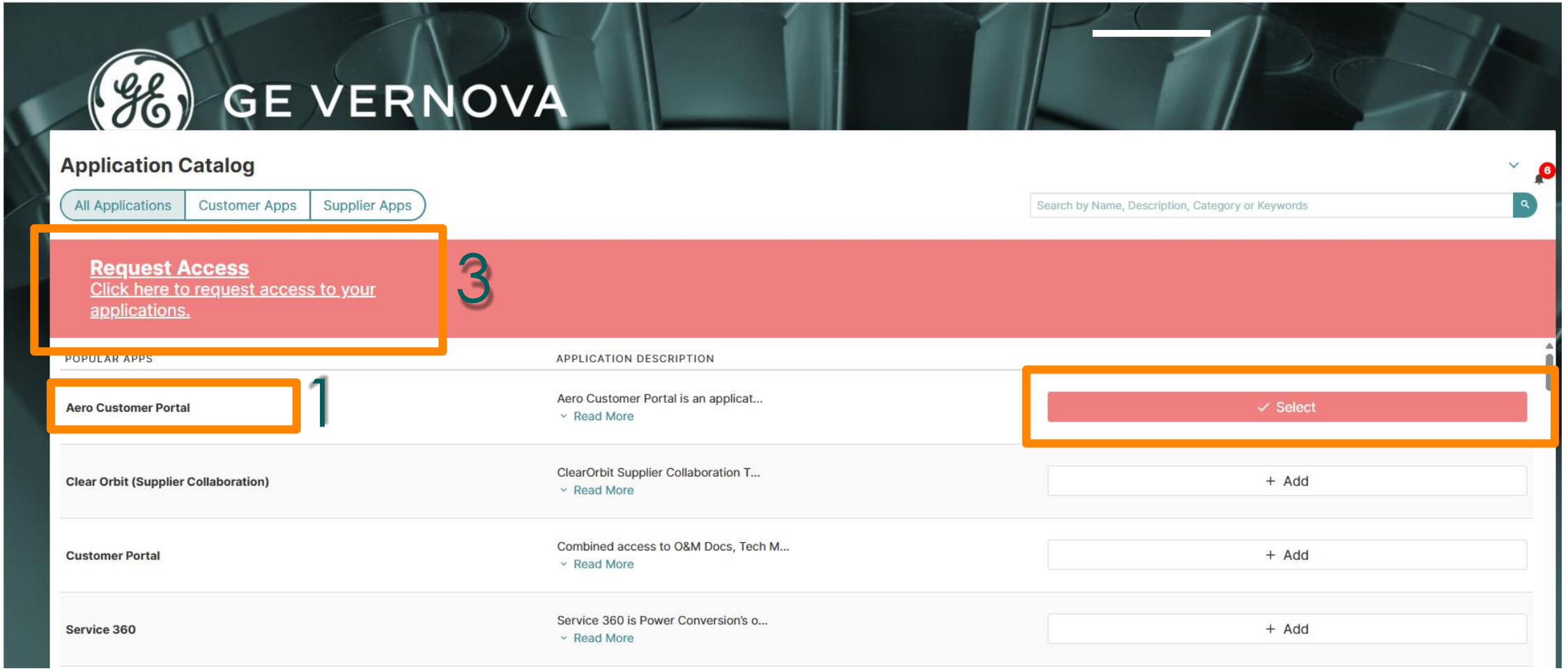
1. In the Applications Catalog find “Aero Customer Portal”
2. Click on “+ Add” next to the Aero customer portal
3. Click on “Request Access”



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Existing / Returning Users Applications Catalog

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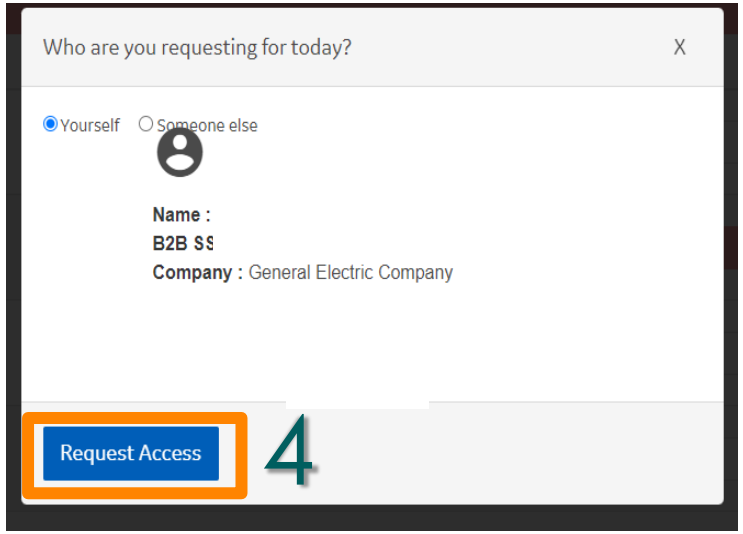

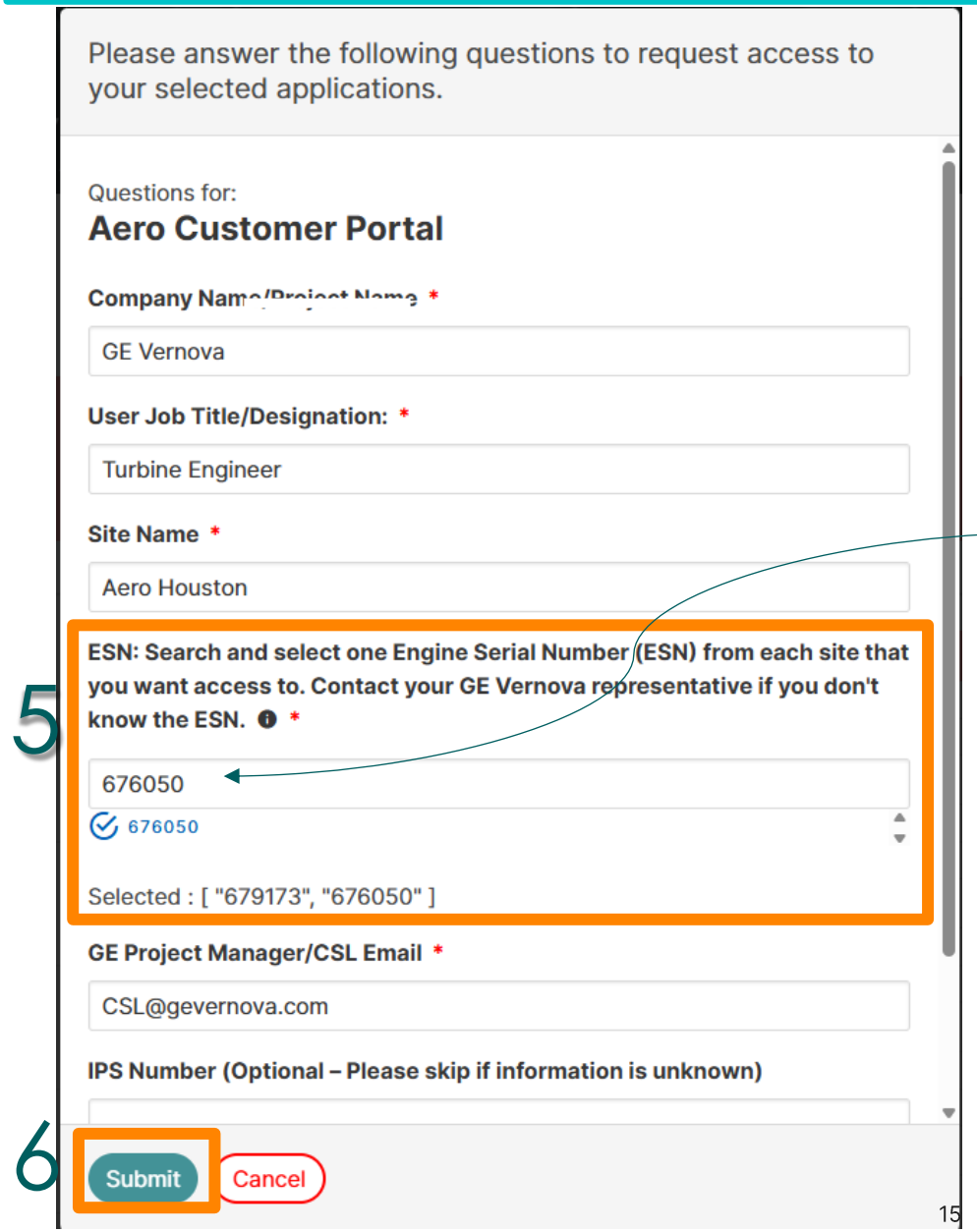

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Existing / Returning Users Applications Catalog

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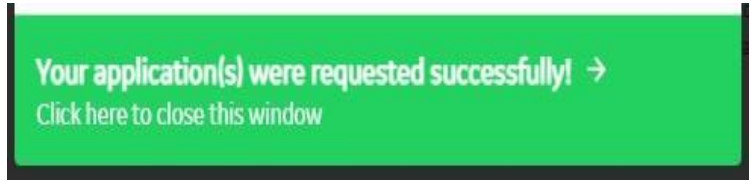

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FORGOT USER ID

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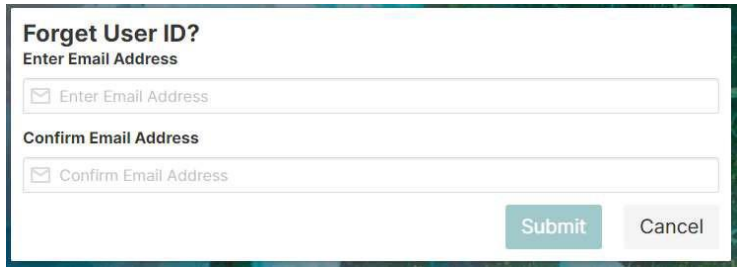
Forgot User ID?

Purpose: Use this feature to retrieve your User ID

How:

1. From the home page, click the “Need help?” text and select “Forgot ID?” option
2. Follow the instructions on screen to retrieve your account information. Enter your email address and click Submit
3. If the system recognizes the email address you provided, you will see a confirmation message on screen and an email with the user ID will be sent.

If you run into an error, then please use the “Need help? Contact Support” feature to send us a ticket detailing your issue



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PASSWORD RESET

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Password Reset

Purpose: Use this feature to reset your password

https://registration.gepower.com/

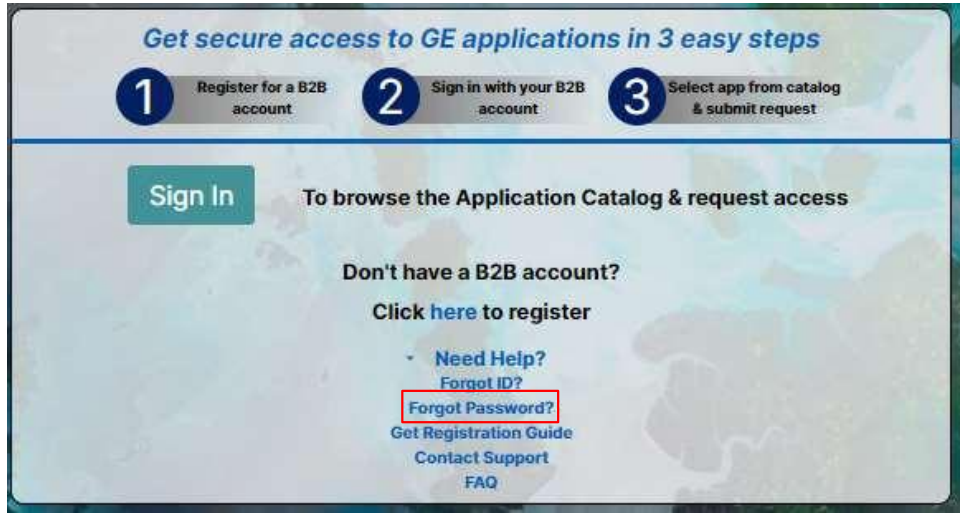
How:

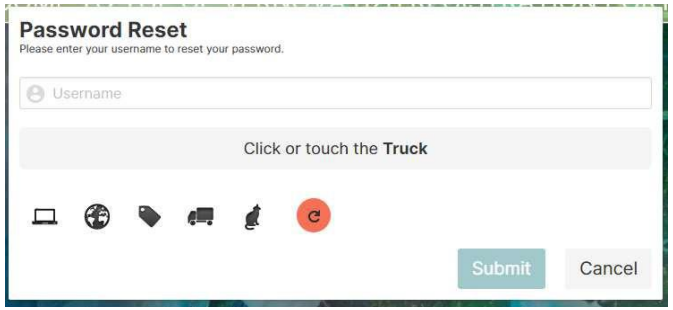
1. From the home page, click the “Need help?” text and select “Forgot Password?” option
2. Follow the instructions on screen: Enter your user ID and complete the security check by selecting the designated picture.

The “Submit” button will become enabled after you complete both steps

3. If the system recognizes the SSO username you provided, you will see a confirmation message on screen and an email will be sent to your email id used for registration. This will include a temporary link and instructions to continue with the reset process.

Note: If you do not see the email in your Inbox, be sure to check your spam folder too in case it was misdirected / misrouted.





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