



GE Steam Supplier Portal (SSP) Training

Activation for Existing Supplier Registration

January 2023

GE STEAM SUPPLIER ACTIVATION

Learning Goals

- Learn how to log in to GE Steam Power's New Steam Supplier Portal or SSP
- See forms that need to be checked and/or filled in
- Invite others from your company to join as a User
- How to maintain your data
- How to get help
- FAQs

Why / benefits

- This is GE's new single source of truth with information about you so we can do business together
- You see/control information, including some new fields, so we can continue to place orders and pay you



GE STEAM SUPPLIER ACTIVATION

Scenario 1

You have already received an invitation from your buyer

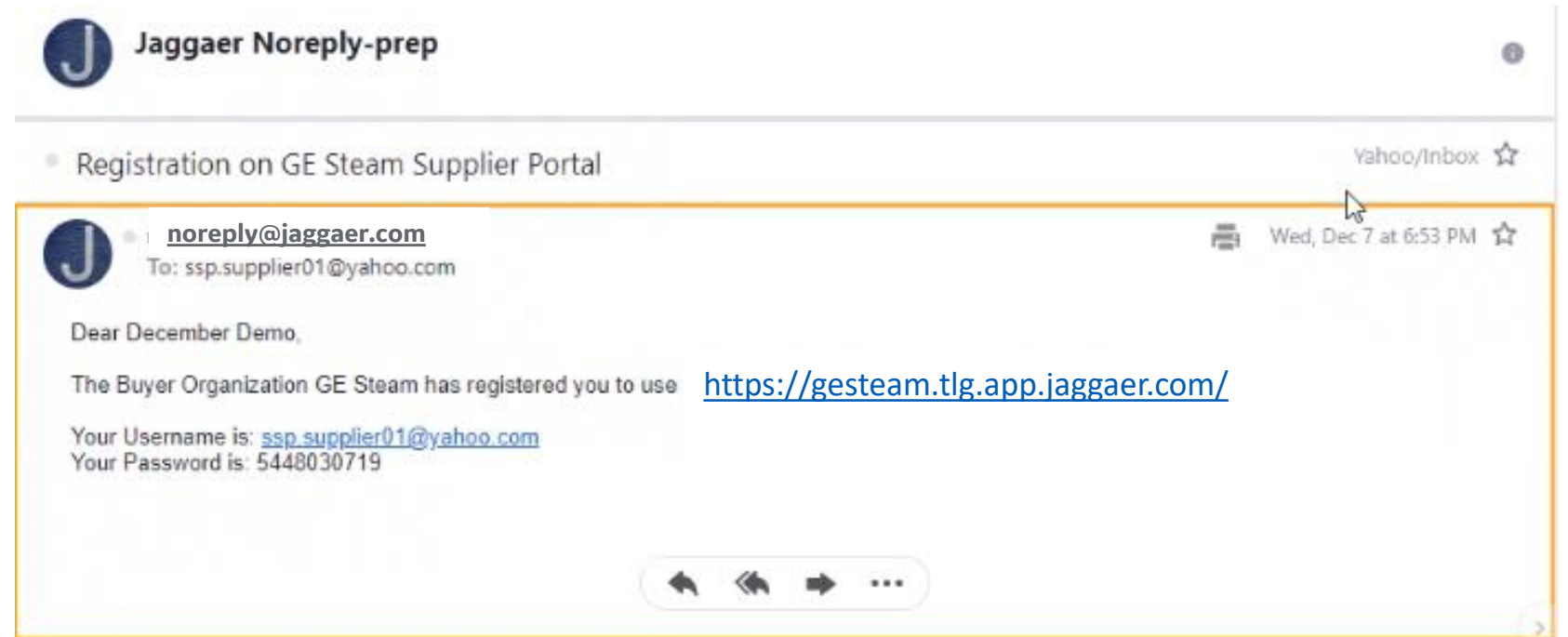


GE STEAM SUPPLIER ACTIVATION

If you may have received a noreply@jaggaer.com email from your Buyer, it'll look like the one below.

It has a URL Link to the Jaggaer platform and a temporary password. Note: Your Username = Your Email Address.

Click the URL Link to the Jaggaer platform to Log Into the Steam Supplier Portal (SSP) using username & password provided



GE STEAM SUPPLIER ACTIVATION

Enter your email
and temporary
password



Welcome to the GE Steam Supplier Portal

This site provides GE and our suppliers with the ability to collaborate on strategic sourcing and contract activities.

Login

Login

[I cannot access my account](#)

Welcome

At GE Power, we recognize that our suppliers are critical partners, and play a vital role in the creation of our world-class solutions. We're happy to provide all of our suppliers with tools and services to make you more efficient, knowledgeable, and above all, help to sustain a close, productive relationship with GE.

[Interested in becoming a GE Supplier?](#)

Register Now?

Helpdesk

Need technical assistance?

Please contact our helpdesk:

Phone: International Numbers

Call me back

eMail: customersupport@jaggaer.com

[System Requirements](#)



GE STEAM SUPPLIER ACTIVATION

You will be prompted to Enter a NEW Password of your choice Confirm, and Submit.

Specify a new Password in order to proceed

✖ For reasons of security you are required to change your Password. Please enter a new Password in the fields below, and click "Submit" to continue.

ℹ Passwords must contain at least 8 characters
Password must be different from login
New password must be different from the previous 10 passwords
Passwords must contain both alphabetic and numeric characters, including at least one of the following special characters: \!£\$%&/()=?^*€[]#@,;:_-><*+

New Password

Confirm Password

Cancel

Submit



Scenario 2

No Email Invitation Yet

1st Step – Let's figure out which EMAIL you should use



GE STEAM SUPPLIER ACTIVATION

For security, your Email must match what is in Steam Supplier Portal (SSP)

1st Step: If you think you know what Email to use, follow the steps on the next 4 slides.

If you do NOT get an email from noreply@jaggaer.com, you are not using the one that matches what we have in SSP.

To find out what email we have for you:

Contact your buyer – or – Email Supplier.Portal@GE.com with your full company name & email you are trying to log in with.

Note: If you have multiple locations, each must have a unique email associated with it.

So, in addition to your company name, please include other unique identifiers like the SAP#, DUNS# or address if you have more than one location globally.



GE STEAM SUPPLIER ACTIVATION

1st Log In after you verify your email your GE buyer

Let's verify you have the right email & get you a password.

Go to:
<https://gesteam.tlg.app.jaggaer.com/>

Click:
I cannot access my account

That will give you Pop-up Box to setup a password



<h3>Login</h3> <input type="text" value="username"/> <input type="password" value="password"/> <input type="button" value="Login"/> <input type="button" value="I cannot access my account"/>	<h3>Welcome</h3> <p>At GE Power, we recognize that our suppliers are critical partners, and play a vital role in the creation of our world-class solutions. We're happy to provide all of our suppliers with tools and services to make you more efficient, knowledgeable, and above all, help to sustain a close, productive relationship with GE.</p> <p>Interested in becoming a GE Supplier?</p> <input type="button" value="Register Now?"/>	<h3>Helpdesk</h3> <p>Need technical assistance?</p> <p>Please contact our helpdesk:</p> <p>Phone: International Numbers</p> <p>Call me back</p> <p>eMail: customersupport@jaggaer.com</p> <p>System Requirements</p>
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GE STEAM SUPPLIER ACTIVATION

Pop-Up Box

You will be prompted to **ENTER YOUR EMAIL ADDRESS.**

Click Submit.

Password Link Request

* Email

Type in your email here, then Click Submit

Username (if different from Email)

[Forgot Username](#)



GE STEAM SUPPLIER ACTIVATION

You will get this dialog box telling you, IF the email you entered is registered in SSP, you will get an email, IF the email you entered is *not* match with what we have for you in the Steam Supplier Portal for you, you will *not* get an email from us

Password Link Request

[Login Page](#)

i If you are registered on this site an email containing a Link to define a new Password has been sent to you.

If you are not registered on this site you will not receive an alert.





GE STEAM SUPPLIER ACTIVATION

If you get an email in your inbox, You have the right log in email

You will get an email from Jaggaer to reset your password. Click the blue hyperlink to Reset supplier account password link (as shown in red box below). Follow the prompts & create your password.

EXT: Password reset for your supplier account

 PRE - JAGGAER Supplier Accounts <noreply@jaggaer.com>
To [redacted]
Archive 5/8/2023
[Translate message to: English](#) | [Never translate from: French](#) | [Translation preferences](#)

 Reply

WARNING: This email originated from outside of GE. Please validate the sender's email address before clicking on links or attachments as they may not be safe.

Dear [redacted]

Someone requested to change your J1p-supplier-idm supplier account's password. If this was you, click on the link below to reset your password:

[Reset supplier account password](#)

This link will expire within 60 minutes.

If you do not want to change your supplier account password or you did not request this change, please ignore this message.

JAGGAER is a leading provider of digital procurement software and solutions, and the procurement platform of choice for your customer(s). To learn more, visit <https://www.jaggaer.com/>.

If you are having issues with your JAGGAER account, please contact JAGGAER Global Customer Care via the following web form: <https://www.jaggaer.com/submit-supplier-support-request/>



GE STEAM SUPPLIER ACTIVATION

Success

You are now ready to Log In to SSP



GE STEAM SUPPLIER ACTIVATION

SSP Log In Page

You now have access and can Log In using your new username and password credentials! Go to the Steam Supplier Portal: <https://gesteam.tlg.app.jaggaer.com/>

Welcome to the
GE Steam Supplier
Portal

This site provides GE and our suppliers with the ability to collaborate on strategic sourcing and contract activities.

Login

username

password

Login

[I cannot access my account](#)

Welcome

At GE Power, we recognize that our suppliers are critical partners, and play a vital role in the creation of our world-class solutions. We're happy to provide all of our suppliers with tools and services to make you more efficient, knowledgeable, and above all, help to sustain a close, productive relationship with GE.

Interested in becoming a GE Supplier?

[Register Now!](#)

Helpdesk

Need technical assistance?

Please contact our helpdesk:

Phone: International Numbers

[Call me back](#)

eMail: customersupport@jaggaer.com

[System Requirements](#)

Powered by JAGGAER

Log In

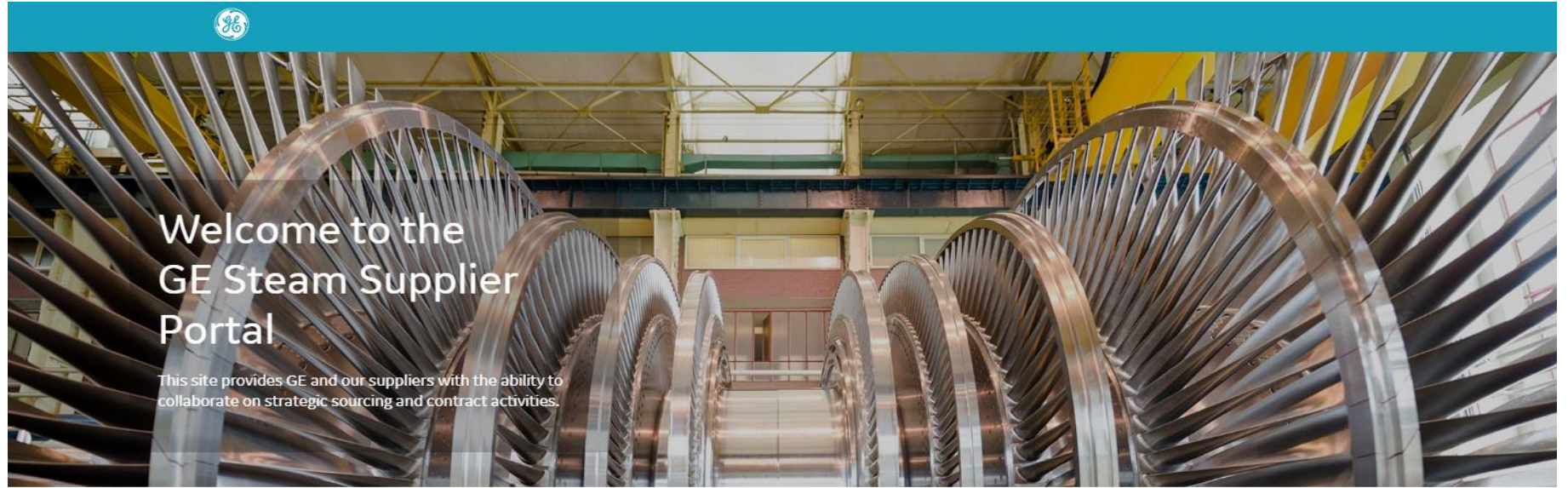


GE STEAM SUPPLIER ACTIVATION



Supplier Landing Page after log in

Start with the Dashboard to see actions needed. Profile for data maintenance. Depending on your region, other modules may not be active yet.

Click on Dashboard



Welcome to the GE Steam Supplier Portal

 Dashboard	 RFQ	 Profile
 Projects	 RFI	 Auction
 Contracts		

Helpdesk

Need technical assistance?

Please contact our helpdesk:

Phone: International Numbers

Call me back

eMail: customersupport@jaggaer.com

[System Requirements](#)

[Sign out](#)



GE STEAM SUPPLIER ACTIVATION

If you buyer has not activated you yet, Your View will Only include:

- (1) Registration Data Tab
- (2) a Tab to pick a Category (what GE can buy from you)
- (3) Save

If so, complete all mandatory data fields & save as shown on the next 6 slides.



GE STEAM SUPPLIER ACTIVATION

Supplier Registration Data Page

You May See This If your buyer has not yet filled in all his mandatory fields and created an assessment to start the approval workflow, then you will ONLY have these 3 basic tabs to complete.

Fill in required fields.

The indicator for a Mandatory Field is the asterisk before the Field name.

Do not use special Characters in the Organization Name field, for example:

î = I
æ = ae
ü = ue

State/County is Mandatory for US, Canada, and Brazil so a tax jurisdiction can be assigned.

Clicking close (top right) will end the session and will bring you back to the Login Page.

PREPRODUCTION ENVIRONMENT

Registration Data

1 Registration Data 2 My Category Selection 3 Registration Confirmation

After confirming this page, the Email Address will be used as the Username

Organization Details

* Organization Name

* Address

* Postal Code

* City

* Country

UNITED STATES

State/County

Main Organization Phone Number (please enter "+" "country code" and "your phone number" with no spaces)

* GE Lead Buyer Email Address, this field requires @ge.com address format

Organization Fax Number Main Business Phone Number (please enter "+" "country code" and "your fax number" with no spaces)

Reset Close Save

Shown BLANK here but will contain data to be reviewed/edited as needed for EXISTING SUPPLIERS

Reset button - will erase all that has already been entered.
Close button - will end the session and brings the Supplier back to the Login Page
Save - this will be allowed if all the mandatory fields are filled.

Validation Rule Instructions

The Text entered must be in the format required e.g. (please enter "+" "country code" and "your phone number" with no spaces)



GE STEAM SUPPLIER ACTIVATION

Supplier Portal - Registration Data Page

Notes:

The **i** symbol after a field indicates a Validation Rule Instruction. So that means you need to enter the information in the format required.

Example: Duns number must be 9 digits. Dialog box also says you can leave blank if you have no Duns number assigned yet.

Depending on what level approval desired, you may not get approved without a DUNS. So Please enter it if you have it.

PREPRODUCTION ENVIRONMENT

Registration Data

Reset Close Save

Web site

Dun & Bradstreet

Address (Remit To)

Postal Code (Remit To)

City (Remit To)

Country (Remit To)

State/County (Remit To)

VAT Number

Tax Number

Annual Turnover

Preferred Currency

Validation Rule Instructions

The Text entered must be in the format required
e.g. DUNS number is 9 digits

This field must be filled. Leave blank ONLY if the
company still has no DUNS number



GE STEAM SUPPLIER ACTIVATION

Supplier Portal - Registration Data Page

Fill the User Details section.

You Do Not need to Send Validation Code

ONLY New Suppliers need to click the “Send Validation Code” button.

PREPRODUCTION ENVIRONMENT

Registration Data Reset Close Save

1 Registration Data 2 My Category Selection 3 Registration Confirmation

After confirming this page, the Email Address will be used as the Username

> Organization Details

▼ User Details

Title

* First Name

* Last Name

* Phone Number (please enter "+" "country code" and "your phone number" with no spaces)

Mobile (please enter "+" "country code" and "your mobile phone number" with no spaces)

* Email *Email is used as Username. Only one email address is allowed.*

Email Address Validation Send Validation Code

* Username

Management of the Username is not required, the Email Address of this Account will be used

For New Suppliers: The validation code will be sent to the supplier's email address.



GE STEAM SUPPLIER ACTIVATION

Supplier Portal - Registration Data Page

Once all the fields are filled up, click Save.

Fill up all the Mandatory Fields (they have a star *).

After completing Registration Data Form & Saving, you will automatically move to the next step, and the My Category Selection page will be displayed.

PREPRODUCTION ENVIRONMENT

Registration Data Reset Close Save

* Username

Management of the Username is not required, the Email Address of this Account will be used

* Time Zone

* Preferred Language

* User Verification Question *Please specify a question that will help verify your identity should the need arise (e.g. Your mother's maiden name?)*

* Answer to Your User Verification Question *(The helpdesk may request this information in order to verify your identity).*

Fax Number (please enter "+" "country code" and "your fax number" with no spaces)

United States

Preferred Contact Method

Role within Organization

Use Accessible Controls by default: The option changes the UI to visually assist the user with accessibility issues



GE STEAM SUPPLIER ACTIVATION

Supplier Portal - My Category Section Page

Select category from the Category Tree. You need to select at least 1 product that we can buy from you.

Note that you need to select from the SPCC (Steam Power Commodity Code tree only).

Click Confirm.

If you choose to Cancel and Exit Registration, the selected category will not be saved.

PREPRODUCTION ENVIRONMENT

Begin Vendor Registration Cancel Confirm

✓ Registration Data 2 My Category Selection ✓ Registration Confirmation

Enter filter (type to start search)

SUPPLIERS SEARCH OR NAVIGATE THE SPCC CODE TREE ONLY DO NOT SELECT PRODUCT CODES AS THESE WILL BE ASSIGNED BY GE STEAM ONLY. Collapse All Expand All

> Selected Items: 2

Categories

- > PC_0 - Product Codes [GE only Select]
- ▼ SPCC - Commodity Codes [Suppliers Select]
 - ▼ C01a - Small Steel Sand Castings
 - ▼ C01a-01 - Small Steel Inner & Outer Casings
 - 31101620 - Steel sand castings < 5 T
 - > C01b - Steel Sand Castings
 - > C02a - Small Iron & Nodular Iron Sand Castings
 - > C02b - Iron & Nodular Iron Sand Castings
 - > C04a - Bar For Blades
 - > C04b - Forged Blades
 - > C04c - Casted Blades
 - > C05a - Open Die Rotor Forgings
 - > C05b - Small Forgings
 - > C06 - Structural Steel
 - > C07 - Steel Plates
 - > C08 - Copper



SUPPLIER ONBOARDING & PROFILING

Supplier Portal - Registration Confirmation Page

You will see this, and you are now done registering for the Steam Supplier Portal.

It is appreciated if you could Please notify the buyer they need to review and activate your account.

To edit your registration data when you log in next, you can navigate menu bar: My Organization, Organization Profile, Registration Data

PREPRODUCTION ENVIRONMENT



Registration Confirmation

✓ Registration Data ✓ My Category Selection 3 Registration Confirmation

✓ The Registration phase of your Account is complete. The Activation of Your account will be communicated to you via email. You will be able to access your account with your Username and Password once your account has been activated.

Registration Summary

	COMPLETION STATUS (MANDATORY QUESTIONS FOR REGISTRATION)
Registration Data	✓
My Category Selection	Categories selected 2

 My Organization	My Organization	Organization Profile
 User Management	Organization Profile ▶	Registration Data
	Traffic Light Summary	Profile Data



After you Save, Your Buyer will Review and change your status to 'Active' on the SSP Platform. Then you can see more screens (*which are shown on the next slides*).

If not, Contact your buyer or Supplier.Portal@GE.com to request activation so you can complete entering bank data and other required fields so we can do business together.



GE STEAM SUPPLIER ACTIVATION

The goal is to get to 100% complete for the *Mandatory* data fields.

As an existing supplier, you may already have an 'approved' status. However, we need all mandatory bank data entered *correctly* so we can pay you.

Depending on complexity and other factors, we may need to confirm additional statuses, like ensuring the products (categories) GE wishes to buy are approved for purchase.



GE STEAM SUPPLIER ACTIVATION

This is your MAIN DASHBOARD

Here you see if the buyer as created a qualification assessment for you to review.

You can get back here by hitting the image of the house (top left).

Words in Blue are Links that bring you directly to a location, without needing to use the navigate menu.

You can change the icons to Words on the navigation menu, click the arrow in bottom left corner.

You can customize using Gear icon

PREPRODUCTION ENVIRONMENT

Main Dashboard

MY ACTIONS LIST
No Actions to display

MY RFIS WITH PENDING RESPONSES
No RFIs to display

OPEN AND PENDING AUCTIONS
No Auctions to display

MY EDITABLE ASSESSMENTS

BUYER ORGANIZATION	FIRST CATEGORY	REQUEST RECEIVED ON	EDITABL FORM COMPLE
GE Steam		12/12/2022	✓

MY RFQS WITH PENDING RESPONSES
No RFQs to display

QUICK LINKS

STANDARD LINKS

- My Auctions
- Projects
- My RFIs
- My RFQs
- Organization Profile
- My Categories

CUSTOM LINKS

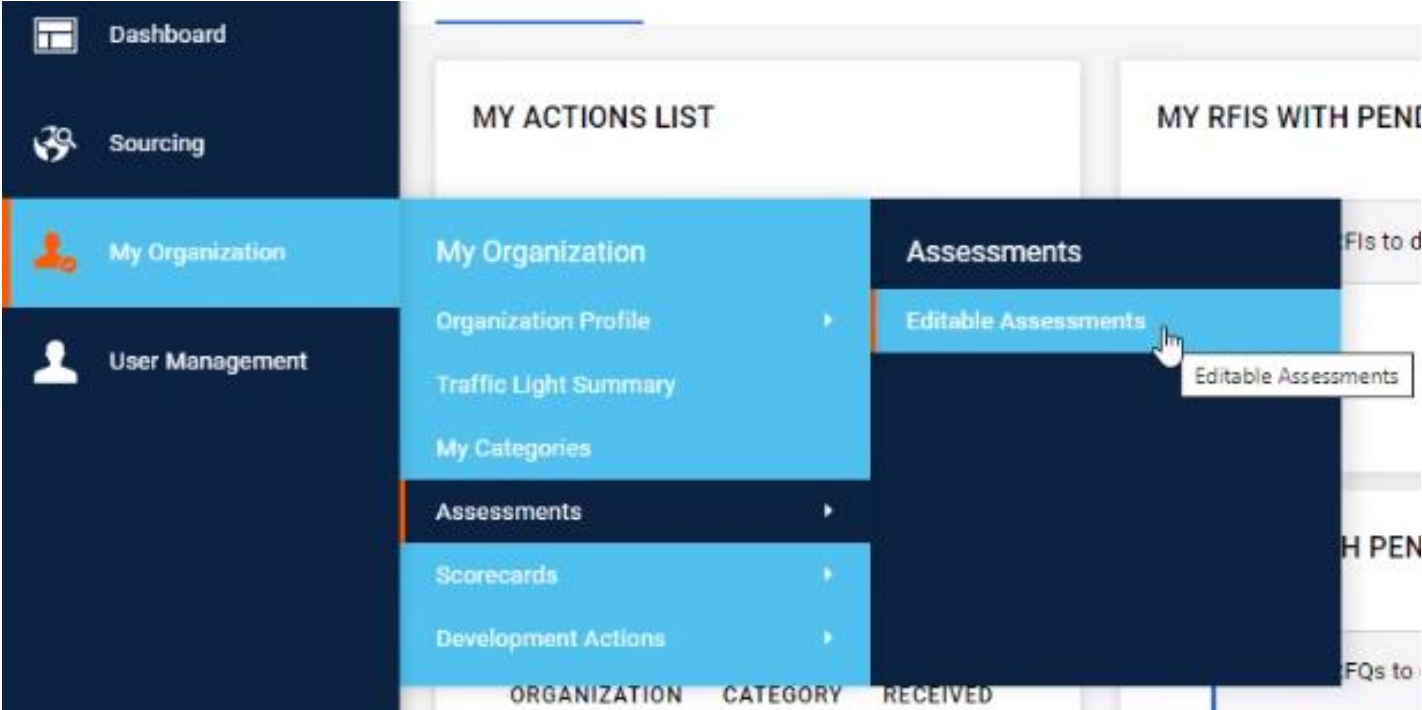
NEW MESSAGES (LAST 30 DAYS)
No Unread Messages

If Circle is Green, all mandatory fields are 100% complete. An Orange/red color indicates there is missing data.



GE STEAM SUPPLIER ACTIVATION

If you had wanted to navigate to the assessment using the menu bar on the left, do as follows:



GE STEAM SUPPLIER ACTIVATION

Click on GE Steam for the assessment you wish to complete

Assessments

Editable Assessments

Enter Filter (type to start search) ▼

Showing Result 1 - 1 of 1

	ASSESSMENT CODE	BUYER ORGANIZATION	FIRST CATEGORY	REQUEST RECEIVED ON ↓	EDITABLE FORM COMPLETION	EDITABLE CATEGORY FORM COMPLETION
1	asm_2949	GE Steam		12/12/2022 07:17 AM		



GE STEAM SUPPLIER ACTIVATION

Click 'Show Completion' to see a detailed view of what is done vs missing.

You can also just click on blue words in 1st row to jump directly into that form to enter/update that data.

The screenshot displays the 'GE Steam' interface. On the left is a dark blue sidebar with icons for home, messages, forms, and user profile. The main content area has a top navigation bar with a back arrow, 'GE Steam', a menu icon, and a 'Return Forms To Buyer' button. Below this is a 'Messages (Unread 0)' section. The 'Editable Forms' section is active, showing a 'Forms List' with a 'Show Completion' button. The table below shows three rows of data:

		TYPE	TITLE	COMPLETION	DOCUMENT EXPIRY DATE (FIRST TO EXPIRE)	LAST MODIFIED DATE	FORM EDITING ALLOW ON
1	>	Page	Supplier Bank Data			12/12/2022 07:22 AM	12/12/2022 07:17 AM
2	>	Page	Supplier Basic Data			12/07/2022 08:15 AM	12/12/2022 07:17 AM
3	>	Page	Supplier Documentation				12/12/2022 07:17 AM



GE STEAM SUPPLIER ACTIVATION

The far-right column shows WHO CAN EDIT. If it says Supplier, like this page, it is Only Editable by you.

Fill the Starred rows.

Critical: Refer to next slide and Bank Data Help doc to assist with getting Bank Data entered in correct format your region. If it doesn't match the auto-check will fail

Supplier Bank Data

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	Bank Currency	* Please provide your bank Currency:	USD	Supplier
2	Bank Account	* Please provide your bank Account number:		Supplier
3	Bank Country	* Please provide your		Supplier
4	Bank Key	* Please provide your bank key:	1234567890 <small>Characters available 1990</small>	Supplier
5	Account Holder	Please define the bank account holder:	 <small>Characters available 2000</small>	Supplier
6	Bank Name	* Please define the bank name	Webster	Supplier

Validation Rule Instructions

The Text entered must be in the format required e.g. The Bank Account should be entered as numeric digits only with no spaces



GE STEAM SUPPLIER ACTIVATION

For US, Bank Key Q#5 = routing number & can be found on your check as indicated below

YOUR NAME
123 Main Street
Anytown, OH 00000 123

PAY TO THE ORDER OF \$

DOLLARS

FOR

123456789 000123456789 123

ROUTING NUMBER **ACCOUNT NUMBER** **CHECK NUMBER**

For India, Bank Key Q#5 = IFSC Code & can be found on your check as indicated below

#7 Bank Name: **State Bank Of India** (IFSC Code: SBIN00XXXXXX) **IFSC Code is the Bank Key #5**

PAY TO THE ORDER OF

₹

RUPEES

#3 Bank account number: **30656389042**

#6 Account holder: **PANKAJ KUMAR SINGH**

See Word Document instructions to assist you with all banking answers AND the FORMAT REQUIRED. If you enter spaces and dashes where they are not expected by the bank, your payment will not go through. Our master data governance (MDG) will check your data but if it doesn't conform, we'll need you to edit again.



GE STEAM SUPPLIER ACTIVATION

Q9: Bank control key specifies type of bank account, such as savings or checking (only applicable for those with IBAN)

Enter Yes for a 2nd bank account if needed. If more than 2 are needed, you'll need to work with GE to work through an except process.

Supplier Bank Data

9	Bank Control Key	Please provide the Bank Control Key	<input type="text"/> <small>Characters available 2000</small>	Supplier
10	City	Please provide the city where the bank is located:	<input type="text"/> <small>Characters available 2000</small>	Supplier
11	Bank Postal Code	* Please provide the postal code where the bank is located.	<input type="text" value="06078"/> <small>Characters available 1995</small>	Supplier
12	Does supplier have second bank account details to add?	Please indicate Yes if one more set of fields for additional bank account is required	<input type="text"/>	Supplier

BD_REGION_US

US Regions

LIST OF US REGIONS
List of 58 regions in United States of America

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	List of Regions (for US Banks only)	* Please select the US state where your bank is located	<input type="text" value="UM-UNITED STATES MINOR-USA"/>	Supplier



GE STEAM SUPPLIER ACTIVATION

After you complete all starred questions, you can click Save & Next to go to next page or Save & Exit and finish later.

GE Steam

Cancel Save & Next Save & Exit

Supplier Bank Data

1	Bank Currency	* Please provide your bank Currency:	USD	Supplier
2	Bank Account	* Please provide your bank Account number:	123456789 <small>Characters available 1991</small>	Supplier
3	Bank Country	* Please provide your bank country:	US-United States	Supplier
4	Bank Key	* Please provide your bank key:	1234567890 <small>Characters available 1990</small>	Supplier
5	Account Holder	Please define the bank account holder:	 <small>Characters available 2000</small>	Supplier
6	Bank Name	* Please define the bank name	Webster <small>Characters available 1993</small>	Supplier



GE STEAM SUPPLIER ACTIVATION

These are all the sections in the Supplier Basic Data section. Fill any sent which still require supplier input.

The screenshot displays the 'GE Steam' application window with the 'Supplier Basic Data' section selected. At the top right, there are three buttons: 'Cancel', 'Save & Next', and 'Save & Exit'. The main content area shows a list of expandable sections, each with a right-pointing chevron icon and a title:

- > SUPPLIER BASIC DATA
- > SUPPLIER BASIC DATA 2
- > SUPPLIER TAX DATA
- > COMPLIANCE RISK ASSESSMENT
- > INFO SECURITY
- > CYBER SECURITY

A tooltip labeled 'GE Steam Supplier Activation' is visible over the 'INFO SECURITY' section.



GE STEAM SUPPLIER ACTIVATION

DO NOT fill in the Tax Jurisdiction and needs to remain BLANK for all countries other than US, Canada, and Brazil. For those countries, GE will calculate it for you.

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	TAX JURISDICTION	Please enter TAX JURISDICTION (Mandatory for US, CA, BR)	<input type="text"/> <small>Characters available 2000</small>	Supplier
2	DUNS Currency Code	Please enter DUNS Currency Code	<input type="text"/> <small>Characters available 2000</small>	Supplier

While DUNS is not shown as mandatory, it may be required for full approval status. So, Please Add DUNS if you have one.



GE STEAM SUPPLIER ACTIVATION

NDA and Integrity Letter are the Minimum Required Documents for all suppliers. If your buyer has not uploaded your signed copy or one is there already, you will need to get one to upload. If it is shown as required, it will need to be attached in order to Save and Return this Form To Buyer.

The screenshot shows a web interface for 'Supplier Documentation' within the 'GE Steam' system. The interface includes a navigation sidebar on the left with icons for home, search, and user profile. The main content area has tabs for 'Details' and 'Messages (Unread 0)'. Below these is a section for 'Editable Forms' with a sub-tab for 'Supplier Documentation'. The 'Supplier Documentation' section contains a table with the following data:

SUPPLIER DOCUMENTATION				
	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	Please select documents required for supplier	Please select documents required for supplier	NDA file GE Supplier Integrity Letter	Buyer



GE STEAM SUPPLIER ACTIVATION

If you do see some orange, you may want to hit “Show Completion” to if there is more mandatory fields that are Editable by supplier or Shared fields that were missed.

PREPRODUCTION ENVIRONMENT

← GE Steam ... [Return Forms To Buyer](#)

Details Messages (Unread 0)

Editable Forms

→ Forms List [Show Completion](#)

Showing Result 1 - 8 of 8

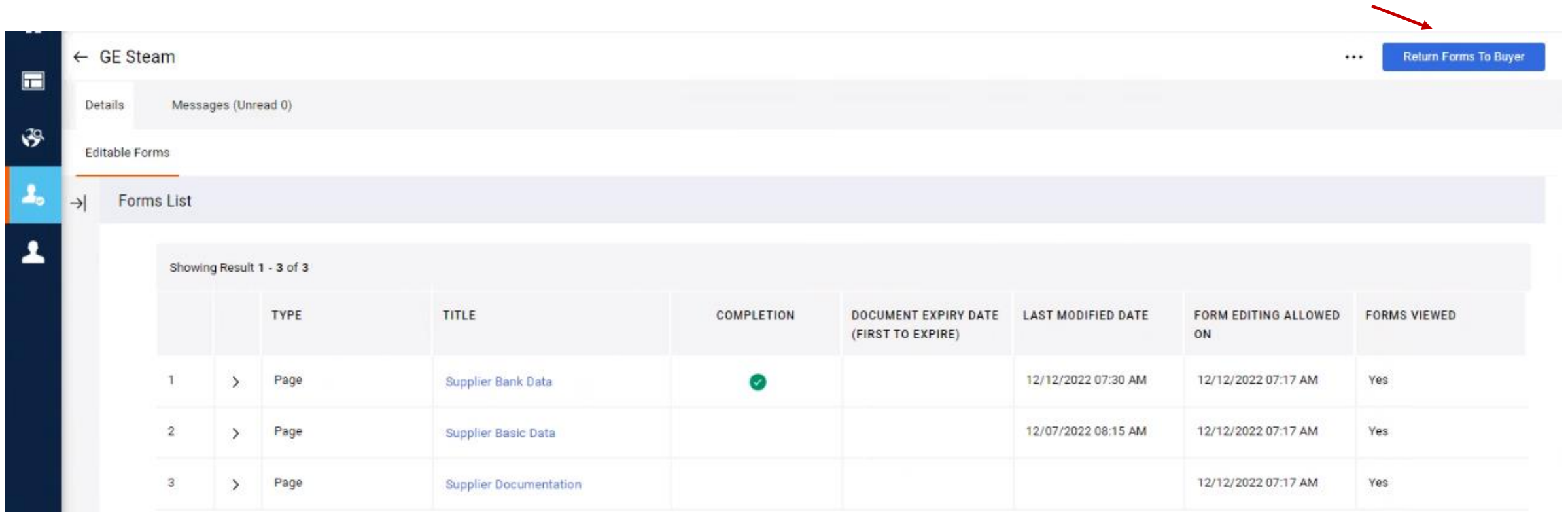
		TYPE	TITLE	COMPLETION	DOCUMENT EXPIRY DATE (FIRST TO EXPIRE)	LAST MODIFIED DATE	FORM EDITING ALLOWED ON	FORMS VIEWED
1	>	Page	Supplier Bank Data	✓		11/14/2022 09:52 AM	11/14/2022 10:30 AM	Yes
2	>	Page	Supplier Basic Data			11/14/2022 09:55 AM	11/14/2022 10:30 AM	Yes
3	>	Page	Supplier Documentation				11/14/2022 10:30 AM	Yes
4	>	Page	Supplier Requested Certification				11/14/2022 10:30 AM	Yes



GE STEAM SUPPLIER ACTIVATION

Once you fill in all your required fields, the Completion will show green, Click 'Return Forms to Buyer'.

If you know your GE buyer, please contact them to let them know you completed the forms.



The screenshot displays the 'GE Steam' interface. On the left, there is a navigation sidebar with icons for home, search, and user profile. The main content area shows a breadcrumb trail: '← GE Steam' followed by 'Details' and 'Messages (Unread 0)'. Below this, there are tabs for 'Editable Forms' and 'Forms List'. The 'Forms List' tab is active, showing a table with 3 results. The table has columns for 'TYPE', 'TITLE', 'COMPLETION', 'DOCUMENT EXPIRY DATE (FIRST TO EXPIRE)', 'LAST MODIFIED DATE', 'FORM EDITING ALLOWED ON', and 'FORMS VIEWED'. The first row shows 'Supplier Bank Data' with a green checkmark in the 'COMPLETION' column. A red arrow points to a blue button labeled 'Return Forms To Buyer' in the top right corner of the interface.

		TYPE	TITLE	COMPLETION	DOCUMENT EXPIRY DATE (FIRST TO EXPIRE)	LAST MODIFIED DATE	FORM EDITING ALLOWED ON	FORMS VIEWED
1	>	Page	Supplier Bank Data	✓		12/12/2022 07:30 AM	12/12/2022 07:17 AM	Yes
2	>	Page	Supplier Basic Data			12/07/2022 08:15 AM	12/12/2022 07:17 AM	Yes
3	>	Page	Supplier Documentation				12/12/2022 07:17 AM	Yes



Additional Functionality



GE STEAM SUPPLIER ACTIVATION

Invite Others From Your Company to Join

PREPRODUCTION ENVIRONMENT

Manage Users

Users User Roles Divisions Default Users

Enter at least 3 characters All Users Enter Filter (type to start search)

Showing Result 1 - 1 of 1 Show: 20

	USER INFO	LAST NAME ↑	FIRST NAME	DIVISION	EMAIL	TELEPHONE	ROLE
1	Super User	Woods	Tiger	Division	tgl.steam03@yahoo.com	8608059517	



GE STEAM SUPPLIER ACTIVATION

Invite Others From Your Company to Join

Assign a Role so we know who to contact for what.

You can create Divisions as well

New User Cancel Save

i After confirming this page, the Email Address will be used as the Username


▼ User Details

* Last Name

* First Name

User Tag for Codes

* E-mail *Email is used as Username. Only one email address is allowed.*

Additional Email Addresses 

[Add](#)

* Telephone Number

The Mobile phone number must start with '+' and contain digits from 0 to 9 (min 8 max 15) with no spaces.
The first number can not be 0.

* Division

Department

Role

* Username
Management of the Username is not required, the Email Address of this Account will be used

* Preferred Language

* Time Zone



GE STEAM SUPPLIER ACTIVATION

If you want to create a Division

Manage Users ... [Manage Division Visibility](#) [Create](#)

[Users](#) [User Roles](#) [Divisions](#) [Default Users](#)

Showing Result 1 - 1 of 1 Show: 20

	DIVISION	DIVISION MANAGER	CREATION DATE
1	Division	Woods Tiger	11/10/2022 08:21:57 AM



GE STEAM SUPPLIER ACTIVATION

Maintain your data using Registration Data and/or Profile Data

The screenshot displays the GE STEAM Supplier Activation interface. On the left is a dark blue sidebar with navigation options: Main Page, Dashboard, Sourcing, My Organization (highlighted), and User Management. The main content area has a light grey header with the GE logo and the text "PREPRODUCTION ENVIRONMENT". Below this is a sub-header "Organization Profile" with a horizontal menu containing: Registration Data, Profile Data (underlined), Certificates, Buyer Attachments, Supplier Attachments, Status Summary, Responses, and History Of Changes. A red arrow points from the "Profile Data" menu item to a secondary dropdown menu that lists: Organization Profile, Registration Data, Profile Data (highlighted), Certificates, Buyer Attachments, Supplier Attachments, and Status Summary. Below the navigation is a table with columns: PHASE, TITLE, and COMPLETION. The table contains one row with the value "Additional" under PHASE and "Supplier Basic Data" under TITLE.

PHASE	TITLE	COMPLETION
Additional	Supplier Basic Data	



GE STEAM SUPPLIER ACTIVATION

For help, contact your buyer or email us at Supplier.Portal@GE.com

Technical difficulties, eMail: customersupport@jaggaer.com

Looking for Link to Platform or instructions: <https://www.ge.com/steam-power/about>, scroll down to Useful resources

Frequently Asked Questions and Answers included in back-up section of this presentation



GE STEAM SUPPLIER ACTIVATION

What we learned:

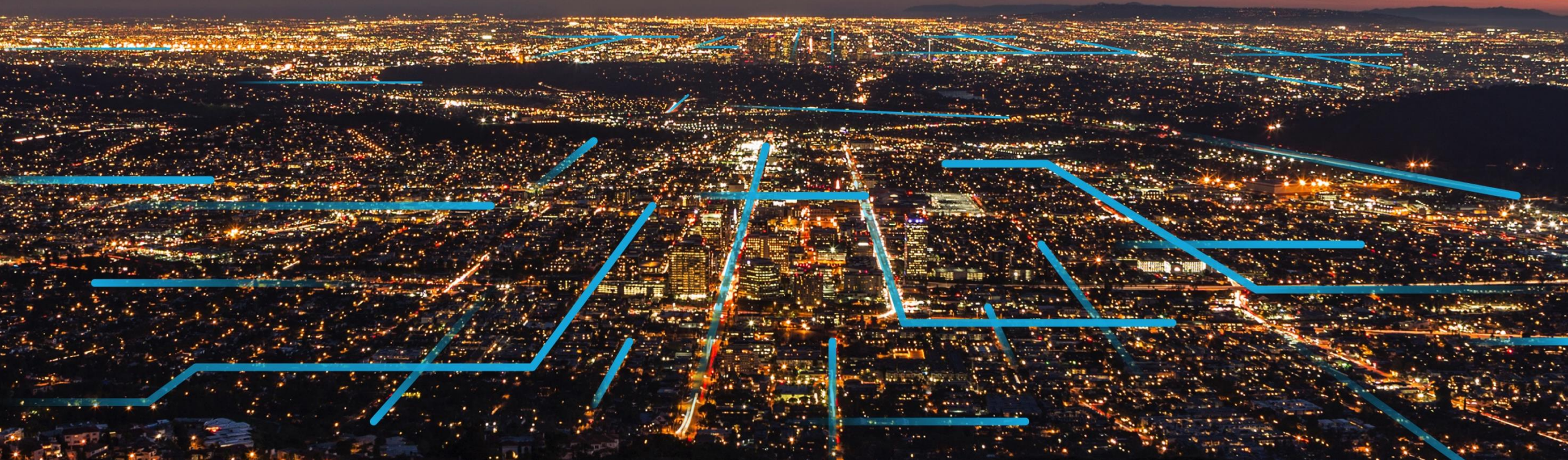
- Learn how to log in to GE Steam Power's New Steam Supplier Portal or SSP
 - > Requirement: The Email you use MATCHES what is in SSP
 - > Logging in if buyer has sent you an email: slides 2-6
 - > if you need to generate an email to set your password: slides 8-12
- See forms that need to be checked and/or filled in
 - > slides 14-38
- User Management to add Users (slides 40-42)
- My organization, organizational profile to maintain your data (slide 43)
- Help Lines (slide 44)
- Frequently Asked Questions in Back-Up (slide 48-49)

Thank You for Learning so you can be In Control all
information we need to do business together



Congratulations! You are track to ensure buyers around the world can select you to purchase what you show as products/services that you are approved to supply.

You are in control of your data. Please ensure it is up to date and matches information on your invoices to GE Steam Power ensure prompt payment.





GE STEAM SUPPLIER ACTIVATION

FAQs

- Why do I need to register since I am already an active approved supplier?
 - We have a few new required fields in the new system and only you can fill out the banking fields
- What system did this replace? Will this replace Ariba?
 - It replaced Powersource and Yes, it will replace Ariba for Americas February 23 and rest of world later in 2023
- Why the change? Are there more changes, like using this for RFQs instead of email?
 - Our 15-year-old Power Source (PWS) tool is no longer supported. SSP will replace PWS and Ariba to provide a global supplier management tool. It is integrated with One Steam ERP. It provides collaborative supplier onboarding, approvals, product qualifications and supplier details for to all who need it today Globally for Steam Power. It's other features will to live for NAM 1st, end of Feb in 2023: WS2 for eAuction, eRFQ, bid Comparison, Contracts/Price list; WS3 for Indirect Sourcing which will replace ePass; WS4 for PO/order communications, ASN inbound delivery, and Goods Receipts instead of Ariba (excluding invoicing). EU & India are piloting CEDEDIM as our new A/P tool for invoicing which will go global in 2023.
- How come I can't log in with my email?
 - Check with buyer or supplier.portal@ge.com that your email matches in SSP as a User or ask your super user to add you.
- Is all my information in the new system? Am I still approved?
 - Yes & yes, but please Check data quality & fill in new additional fields, especially if only editable by Supplier (bank data)



GE STEAM SUPPLIER ACTIVATION

FAQs

- What if I have multiple locations but only 1 billing person for example?
 - Only a unique email is allowed on each account. Please create an email so they can use that unique email to log in and manage the data for that specific location.
- Is this site for Gas Power as well?
 - This is just for Steam Power external suppliers. Internal suppliers are migrating in 2023.
- Where do I go for training?
 - You have these and other training slides are on GE website: <https://www.ge.com/steam-power/about> in Useful resources Suppliers section
- How secure is this system?
 - GE did exhaustive search and one reason we picked Jaggaer is their commitment to security. JAGGAER puts security at the center of their products, infrastructure and processes. You can be rest assured that your data is safeguarded. They perform regular security testing and audits to ensure that your data is safe from potential threats. Jaggaer is a proven leader for global downstream and upstream Strategic Sourcing Application Suites.
- Is there a deadline to register?
 - Prior to when your buyer needs to write the next PO. Prior to GE making your next payment (need your banking info)
- How do I edit Super User info (1st person who logged in)?
 - Your buyer edits the Super User, and the super user sets up everyone else as desired in your company.

